



CITY COUNCIL MEETING

Municipal Center Council Chambers

1616 Humboldt Ave, West St. Paul, MN 55118

Monday, February 23, 2026

6:30 PM

1. **Call to Order**

2. **Roll Call**

One or more members of the City Council may be joining remotely.

3. **Pledge of Allegiance**

4. **Adopt the Agenda**

5. **OCWS Briefing**

6. **Community Comments - In Person**

Individuals may address the City Council about any item of city business not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. **Community Comments - Phone Line**

Individuals may address the City Council about any item **of city business** not included on the regular agenda. Speakers are requested to state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

8. **Council Comments**

9. **Proclamations, Presentations and Recognitions**

A. Proclamation Honoring Women's History Month

Documents:

[02.23.26 WOMENS HISTORY MONTH.PDF](#)

10. **Consent Agenda**

Items on the Consent Agenda are considered routine and are voted on in one motion by the Council. Any items that require further discussion or a separate vote may be removed from the consent agenda by a council member or a member of the community and placed on the regular agenda.

A. Approve City Council Meeting Minutes of February 9, 2026

Documents:

[02.09.26 REGULAR COUNCIL MINUTES.PDF](#)

B. City Business Licensing

Documents:

[CITY LICENSING 2-23-26.PDF](#)

C. City Rental Licensing

Documents:

[RENTAL LICENSING 2-23-26.PDF](#)

D. List of Claims for February 23, 2026

Documents:

[COUNCIL ACTION ITEM - LIST OF CLAIMS 2.23.26.PDF](#)

E. Donations to the City

Documents:

[CITY COUNCIL ACTION ITEM - ACCEPT DONATIONS TO THE CITY.PDF](#)
[RESOLUTION - DONATIONS TO THE CITY.PDF](#)

F. Award Bid for the Emerson Avenue Improvement and Mina Alley Reconstruction Projects 26-1 and 26-2

Documents:

[COUNCIL ACTION ITEM - AWARD BID CP 26-1 AND 26-2.PDF](#)

11. Public Hearings

A. First Reading and Public Hearing - An Ordinance Amendment to City Code Section 72.02 Regarding Parking Over 48 Hours

Documents:

[COUNCIL ACTION ITEM - FIRST READING AND PH ORDINANCE CHAPTER 72 - 48 HOUR PARKING.PDF](#)
[ATTACHMENT - ORDINANCE SECTION 72.PDF](#)

B. First Reading and Public Hearing - An Ordinance Amendment to City Code Section 74 Regarding Snow Emergencies

Documents:

[COUNCIL ACTION ITEM - FIRST READING AND PH ORDINANCE CHAPTER 74 SNOW EMERGENCIES.PDF](#)

12. **General Business**

A. Appoint Members to Environmental Committee

Documents:

CITY COUNCIL ACTION ITEM - BOARDS AND COMMISSIONS - ENVIRO
APPOINTMENTS.PDF

B. Appoint Members to Parks and Recreation Advisory Committee

Documents:

CITY COUNCIL ACTION ITEM - BOARDS AND COMMISSIONS - PRAC
APPOINTMENTS.PDF

C. Appoint Members to Planning Commission

Documents:

CITY COUNCIL ACTION ITEM - BOARDS AND COMMISSIONS - PC
APPOINTMENTS.PDF

13. **Adjourn**

If you need an accommodation to participate in the meeting, please contact the ADA Coordinator at 651-552-4108 or email ADA@wspmn.gov at least 5 business days prior to the meeting.

Si usted desea que alguna parte del paquete de esta agenda sea traducida al Español, por favor solicítelo al social@wspmn.gov.

www.wspmn.gov EOE/AA



PROCLAMATION HONORING WOMEN'S HISTORY MONTH – MARCH 2026

WHEREAS, American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways; and

WHEREAS, American women have played and continue to play critical economic, cultural, and social roles in every sphere of life by constituting a significant portion of the labor force working inside and outside of the home, within corporations, the military, federal and local government agencies and educational organizations; and

WHEREAS, American women have played a unique role throughout history by providing the majority of the volunteer labor force and were particularly important in the establishment of early charitable, philanthropic, and cultural institutions; and

WHEREAS, American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

WHEREAS, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

WHEREAS, despite these contributions, the role of American women in history has been consistently overlooked and undervalued in the teaching and study of American history; and

WHEREAS, the City of West St. Paul is proud to honor the stories, history and contributions of women in our community and throughout our state and our Nation. And proud to put forth the goal of gender equity and work to ensure representation and opportunity for all its women and girls.

NOW, THEREFORE, BE IT RESOLVED, that I, Mayor David J. Napier, and members of the City Council of the City of West St. Paul do recognize and hereby proclaim March 2026 as:

WOMEN'S HISTORY MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of West St Paul, Minnesota, to be affixed on this 23rd day of February 2026.

David J. Napier, Mayor

**City of West St. Paul
City Council Meeting Minutes
February 9, 2026**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Pat Armon, Wendy Berry, Lisa Eng-Sarne, Doug Fromm, Robyn Gulley and John Justen

Absent: Junior Councilmember Elise Moga

Others Present: City Manager Nate Burkett
City Attorney Pam Whitmore
Assistant City Manager Dan Nowicki
Police Chief Brian Sturgeon
Public Works Director / City Engineer Ross Beckwith
Community Development Director Ben Boike
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Gulley to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing

Open Council Work Session held February 9, 2026 at 5:00 PM:

1. Welcome and Note Attendance
2. Agenda Items
 - A. Boards and Commissions Policy
 - B. Boards and Commissions Interviews
3. Regular Meeting Consent Agenda Review
4. Adjourn

6. Community Comments – In Person

- No one came forward to address the council.

7. Community Comments – Phone Line

- No one called in to address the council.

8. Council Comments

Mayor and Councilmembers addressed the public on various topics.

9. Consent Agenda

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Gulley to approve the following items on the Consent Agenda, as presented:

- A.** Approve City Council Meeting Minutes of January 26, 2026
- B.** City Business Licensing
- C.** City Rental Licensing
- D.** List of Claims for February 9, 2026
- E.** Order Preliminary Engineering Report for the Delaware Avenue Reconstruction Project 25-3
- F.** Wentworth Avenue Trail Project 24-4 – Easements
- G.** Amend Fee Schedule – Secondhand Stores Business License Fee
- H.** Body Worn Camera Audit Executive Summary Report
- I.** City Manager Performance Evaluation Summary

Vote: 6 ayes / 0 nays. Motion carried.

10. General Business

A. Immigration Enforcement Activity Response

City Manager Nate Burkett presented. To date, the City has passed a policy resolution, sent a letter sent to Governor Walz and distributed \$10,000 in food assistance grant funds to Heritage PTA, Garlough PTA, Moreland PTA and 360 Communities. Food assistance will be formalized by resolution. Council can consider LAHA-funded rent/mortgage support grants for today. The estimated need is 50-100 households. Staff recommends donating up to \$10,000 to each of the PTAs and the non-profit we provided food aid to, as well as considering donating up to another \$10,000 to Beyond the Yellow Ribbon to help those not connected to a school.

Mayor and Council are extremely grateful to staff for their efforts and support this funding source.

Motion was made by Councilmember Gulley and seconded by Councilmember Fromm to adopt Resolution No. 26-019 Providing Food Assistance Grant Funds as presented.

Vote: 6 ayes / 0 nays. Motion carried.

Motion was made by Councilmember Gulley and seconded by Councilmember Eng-Sarne to approve Resolution No. 26-021 Authorizing a Grant of Local Affordable Housing Aid

Funds to a Nonprofit Organization to Provide Rent and/or Mortgage Support to Income-Eligible West St. Paul Resident Households to Prevent Eviction and Housing Instability as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. Rental License Application Renewal Review - 97 Orme St. E.

Community Development Director Ben Boike presented the rental license renewal review. New or renewal rental license application options include:

- (a) Approve the license;
- (b) Deny the license;
- (c) Approve a provisional license;
- (d) Approve the license with reasonable conditions; or
- (e) Continue the license application.

Rental license expired as of May 31, 2025. As of November 12, 2025, owner passed all inspections. There is a pending change in ownership which has contributed to some confusion and delays. Police calls have increased since June 2025.

Staff is recommending that the 2025 rental license be approved as a provisional license, including a mitigation plan to address ongoing issues, and the provisional license be approved through the presented resolution. The applicant was notified that Council would be reviewing their renewal application and should be provided the opportunity to address Council.

Applicant spoke about the lease-to-own agreement and apologized for delayed response. Property will transfer to new owner in May 2027. Until then, both parties will need to ensure provisions are being followed. Council discussion around police calls and attorney clarification of owner responsibility.

Council appreciates the applicant being present and addressing the issues. Council is in support of the provisional license continuing to ensure all points of the mitigation plan are addressed and continue to be monitored.

Motion was made by Councilmember Justen and seconded by Councilmember Berry to adopt Resolution No. 26-020 Approving Rental License Application for the Property Located at 97 Orme Street East as a Provisional License, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

C. Final Reading to Rezone Multiple Properties near the Intersection of Butler Ave. and Highway 52

Community Development Director Ben Boike presented the final reading. Staff recommends approval of the final reading to rezone multiple properties near the interaction of Butler Ave. and Highway 52. The approval of the rezoning is contingent upon approval of the amendment to the 2040 Comprehensive Plan's Future Land Use Map.

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Fromm to adopt Ordinance No. 26-002 Rezoning Multiple Properties In and Around the Intersection of Butler Avenue East and Highway 52 From R-4, Multiple Family Residential to R-3, Townhouse Residential or R-2, Two Family, as presented, including conditions.

Vote: 6 ayes / 0 nays. Motion carried.

D. Final Reading – Administrative Code

City Manager Nate Burkett presented the final reading. This ordinance consolidates and codifies operational governance so that Council, staff, and the public can quickly understand how the City functions in practice. Staff asks that the council approve the final reading of an ordinance repealing and replacing section 30.02 of the West St. Paul City Code relating to the administrative code.

Motion was made by Councilmember Armon and seconded by Councilmember Justen to adopt Ordinance No. 26-001 Repealing and Replacing Section 30.02 of the West St. Paul City Code Relating to the Administrative Code as presented.

Vote: 6 ayes / 0 nays. Motion carried.

11. Adjourn

Motion was made by Councilmember Berry and seconded by Councilmember Gulley to adjourn the meeting at 7:18 p.m.

All members present voted aye. Motion carried.

David J. Napier
Mayor
City of West St. Paul

Respectfully submitted,

Nicole Tillander
City Clerk
City of West St. Paul

Subject: City Business Licenses-2026 New/Renewals

Meeting Date: February 23, 2026	
Submitted/Presented by/Department: Bryan Byrd-Licensing	
Action Type	
<input checked="" type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
Staff is requesting Council to approve the following licenses:	
TATTOO/BODY ART	
Sola Salon	
Required background check and site inspections have been completed by the appropriate City departments, as applicable, and all license fees have been received.	
Attachments	
Alternatives	
Deny license applications.	
Financial	
Budgeted: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund: See box at right	Business- 101-30000-32199
Department:	Liquor- 101-30000-32199
Account:	
Amount: \$525 (Revenue)	



City Council Action Item

Rental License Applications

Meeting Date: February 23, 2026	
Submitted by: Bryan Byrd/Licensing	
Action Type	
<input checked="" type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
Staff recommends that the City Council approve rental license application(s) listed below.	
Background	
Rental License(s) - background required.	
According to the rental dwelling ordinance, the City requires a background investigation for each new rental property owner and/or applicant. In addition, the Police and Community Development departments review calls for service to the properties in an effort to identify problem properties.	
946 Smith Ave. S (Single Family- New)	
Attachments	
N/A	
Previous Relevant Actions	
N/A	
Alternatives	
N/A	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund: 101	
Department: 41910	
Account: 171	
Amount: \$350 (Revenue)	

Subject: List of Claims

Meeting Date: February 23, 2026	
Submitted/Presented by/Department:	
Action Type	
<input checked="" type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other: <i>Click or tap here to enter text.</i>
Action	
Approve claims as attached in the amount of \$1,443,981.05	
Background	
Attachments	
List of Claims	
Previous Relevant Actions	
Alternatives	
Financial	
Budgeted: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund: <i>Click or tap here to enter text.</i>	
Department: <i>Click or tap here to enter text.</i>	
Account: <i>Click or tap here to enter text.</i>	
Amount: <i>Click or tap here to enter text.</i>	

CITY OF WEST ST PAUL

Summary of List of Claims

Council Meeting of February 23, 2026

PAYROLL CHECK REGISTER:

Payroll Period	1/19/26 - 2/01/26	
Date Paid	2/6/2026	
Direct Deposit		\$276,920.69

Payroll Period
Date Paid
Direct Deposit

TOTAL NET PAYROLL

\$276,920.69

DISBURSEMENT CHECK REGISTER:

Checks	145443 - 145512	\$363,567.34
EFTS	5672 - 5733	\$803,493.02

TOTAL DISBURSEMENT CHECKS

\$1,167,060.36

TOTAL PAYROLL, DISBURSEMENTS, ACH AND WIRE TRANSFERS

\$1,443,981.05

Subject: Acceptance of Donations to the City

Meeting Date: February 23, 2026	
Submitted/Presented by/Department: Parks / Finance	
Action Type	
<input checked="" type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Other: Click or tap here to enter text.
Action	
Adopt the resolution accepting the donations and authorize the budget adjustment(s) where applicable.	
Background	
The following individuals, businesses and/or organizations made donations to the City of West St. Paul:	
Dakota Electric Association donated \$500 to Parks & Recreation 2026 Safety Camps. Central Square donation of one 2026 Engage Conference entrance valued at \$1,299.	
Attachments	
Resolution	
Previous Relevant Actions	
Alternatives	
Not accept and return the funds.	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund: 101	Click or tap here to enter text.
Department: 45500-40450	
Account: Click or tap here to enter text.	
Amount: \$500	

**CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 26-

RESOLUTION ACCEPTING DONATIONS TO THE CITY

WHEREAS, the below listed individuals and/or businesses have donated funds or items to the City:

Dakota Electric Association donated \$500 to Parks & Recreation 2026 Safety Camps.
Central Square donation of one 2026 Engage Conference entrance valued at \$1,299.

WHEREAS, the donated funds will be used by the City for expenses related to the above-described programs or endeavors; and

WHEREAS, the Mayor and City Council acknowledge the generosity of the businesses and community members, and extend their appreciation to them for their consideration and generous donations; and

WHEREAS, the City Council authorizes budget reflection in the 2026 budget year to show the donation(s) to the respective departmental accounts.

NOW, THEREFORE, BE IT RESOLVED that the West St. Paul Mayor and City Council accept these donations on behalf of the City and authorize City Staff to expend these funds and make the necessary budgetary adjustments in the manner described therein.

Adopted by the City Council of the City of West St. Paul, Minnesota, this 23rd day of February 2026.

Attest:

David J. Napier, Mayor

Nicole Tillander, City Clerk

Subject: Award Bid for the Emerson Avenue Improvement and Mina Alley Reconstruction Projects 26-1 and 26-2

Meeting Date: February 23, 2026									
Submitted/Presented by/Department: Ross Beckwith/Public Works									
Action Type									
<input checked="" type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction								
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only								
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report								
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:								
Action									
Award the bid for the Emerson Avenue Improvement and Mina Alley Reconstruction Projects 26-1 and 26-2 to Veit & Company, Inc. for \$4,484,932.87.									
Background									
<p>The Emerson Avenue project will reconstruct Emerson Avenue from Delaware Avenue to Charlton Street and include replacement of the sanitary sewer from Delaware Avenue to Smith Avenue. This project will also mill & overlay Emerson Avenue from Charlton Street to Oakdale Avenue. One curblin will be removed and replaced in the mill & overlay area, narrowing the road, to allow for a new concrete walk. The new sidewalk will be added to the south side of Emerson Avenue from Delaware Avenue to Robert Street and the north side from Robert Street to Oakdale Avenue. One addition to the project will be to permanently close Carrie Street at Emerson Avenue. A small diameter cul-de-sac will be constructed on the north end of Carrie Street.</p> <p>Reconstruction of the alley south of Mina Street, west of Smith Avenue, was also included in the bid.</p> <p>On February 18, 2026, bids were opened for the Emerson Avenue and Mina Alley Projects. Five (5) prevailing wage bids were received and are shown below along with the engineer's estimate.</p>									
<table border="1"> <thead> <tr> <th>Contractor</th> <th>Base Bid</th> </tr> </thead> <tbody> <tr> <td>Veit & Company, Inc.</td> <td>\$4,484,932.87</td> </tr> <tr> <td>McNamara Contracting</td> <td>\$4,534,780.74</td> </tr> <tr> <td>Meyer Contracting, Inc.</td> <td>\$4,779,465.26</td> </tr> </tbody> </table>		Contractor	Base Bid	Veit & Company, Inc.	\$4,484,932.87	McNamara Contracting	\$4,534,780.74	Meyer Contracting, Inc.	\$4,779,465.26
Contractor	Base Bid								
Veit & Company, Inc.	\$4,484,932.87								
McNamara Contracting	\$4,534,780.74								
Meyer Contracting, Inc.	\$4,779,465.26								

Subject: Award Bid for the Emerson Avenue Improvement and Mina Alley Reconstruction Projects 26-1 and 26-2

Bituminous Roadways, Inc.	\$4,790,403.22
Park Construction Company	\$5,315,055.05
Engineer's Estimate	\$5,070,000.00

Veit & Company, Inc. is the lowest responsible bidder. Our engineering consultant, SEH, Inc, and city staff recommend that Veit & Company, Inc. be awarded the contract.

The final completion date for the Emerson Project is October 9, 2026.

The alley is to be completed within 30 working days with final completion no later than September 30, 2026

Attachments

Previous Relevant Actions

1/26/26 Approve Plans and Authorize Ad for Bid CP 26-1 and 26-2.

Alternatives

Financial

Budgeted: Yes

No Financial Impact

Fund: Street Reconstruction, Sidewalk, Sanitary, Neighborhood Streets

The low bid of \$4,484,932.87 is 11% under the engineer's estimate.

Department:

Account:

Amount:

Subject: First Reading and Public Hearing - An Ordinance Amendment to City Code Section 72.02 Regarding Parking Over 48 Hours

Meeting Date: February 23, 2026	
Submitted/Presented by/Department: Ross Beckwith/Public Works	
Action Type	
<input type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input checked="" type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
Approve the first reading of the ordinance amendment to City Code Section 72.02 regarding parking over 48 hours and hold a public hearing.	
Background	
City right-of-way is not intended to be a long-term storage location for trailers and boats. In addition to sight distance and visual clutter, it makes snowplowing difficult on streets and alleys.	
These ordinance changes will allow trailers/boats in public streets for up to 48 hours. The 48-hour timeline allows ample time to load/unload a trailer/boat.	
Attachments	
Ordinance	
Previous Relevant Actions	
Alternatives	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No Financial Impact
Fund:	
Department:	
Account:	
Amount:	

**CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA**

ORDINANCE 26-

**AN ORDINANCE AMENDING SECTION 72.02 OF THE ZONING CODE REGARDING
PARKING OVER 48 HOURS**

The City Council of the City of West Saint Paul does ordain:

SECTION 1. AMENDMENT. West St. Paul City Code Section 72.02 is hereby amended as follows:

§ 72.02 PARKING OVER 48 HOURS.

- A. No vehicle shall be parked continuously upon any street or alley at a place not contiguous or adjacent to the residence of its owner for more than 48 hours.
- B. No recreational equipment or recreational vehicles including all-terrain vehicles (ATV's), boats, utility trailers, enclosed trailers, motor homes, travel trailers or other similar vehicles shall be parked contiguously upon any street or alley for more than 48 hours.

SECTION 2. SUMMARY PUBLICATION. Pursuant to Minnesota Statute Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance updates section 72.02 of the West St. Paul City Code regarding parking over 48 hours. The updates expand limitations on vehicles and equipment that cannot be parked on the street or alleyways for over 48 hours, including all-terrain vehicles, boats, trailers, motor homes, and other similar recreational vehicles or equipment.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed by the City Council of the City of West St. Paul Minnesota this 9th day of March 2026.

Attest:

David J. Napier, Mayor

Nicole Tillander, City Clerk

Subject: First Reading and Public Hearing - An Ordinance Amendment to City Code Section 74 Regarding Snow Emergencies

Meeting Date: February 23, 2026	
Submitted/Presented by/Department: Ross Beckwith/Public Works	
Action Type	
<input type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input checked="" type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
Approve the first reading of the ordinance amendment to City Code Section 74 regarding snow emergencies and hold a public hearing.	
Background	
<p>Snow emergency routes have been in place for over 50 years in West St. Paul. The way that snow emergencies are communicated to the public has changed though with technology. Current communication includes the city website, social media and email/texts whereas the current ordinance references contacting the press, radio and television.</p> <p>There are a few other recommended changes as shown in the attached ordinance. They include adding trailers to what needs to be removed from roadways/alleys during a snow emergency. Trailers take up as much or more space than cars/trucks and make plowing, especially in alleys, time-consuming and difficult. There is also a recommendation to change the term 'improved' alley to 'paved' alley to simplify the definition. Lastly, the duration of the snow emergency is being reduced from 72 to 48 hours. Enforcing the ordinance days after a snow event is taxing on residents and staff.</p> <p>These changes will help the community better understand expectations during snow emergencies and allow city staff to clear snow more efficiently from streets and alleys for the safety of the traveling public and emergency vehicles.</p>	
Attachments	
Ordinance	
Previous Relevant Actions	
Alternatives	
Financial	

Subject: First Reading and Public Hearing - An Ordinance Amendment to City Code Section 74 Regarding Snow Emergencies

Budgeted: <input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No Financial Impact
Fund:	
Department:	
Account:	
Amount:	

**CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA**

ORDINANCE 26-

**AN ORDINANCE AMENDING SECTION 24 OF THE ZONING CODE REGARDING
SNOW EMERGENCIES**

The City Council of the City of West Saint Paul does ordain:

SECTION 1. AMENDMENT. West St. Paul City Code Section 24 is hereby amended as follows:

Schedule

- I. Snow emergency routes

SCHEDULE I. SNOW EMERGENCY ROUTES.

(A) *Definition.* **SNOWFALL** means a new accumulation of snow of two and one-half inches or more. The National Weather Service will measure snowfall accumulation.

(B) *Declaration of emergency.* Whenever in the opinion of the City Engineer or the Chief of Police an emergency exists in the city, or in a section or sections thereof, because of snow, freezing rain, sleet, ice, snowdrifts or other natural phenomena that create, or are likely to create, hazardous road conditions impeding, or are likely to impede the free movement of fire, health, police, emergency or other vehicular traffic, or the safety and welfare of the community, the City Engineer or the Chief of Police may declare an emergency to exist for a period of 48 hours, but the emergency may be sooner terminated if conditions permit. Notice of the emergency shall be provided through official City communications channels including the City's website, City-managed social media platforms, email or SMS notifications to subscribers.

(C) *Snow emergency routes designated.* The following streets are snow emergency routes:

- (1) Annapolis Street;
- (2) Bernard Street;
- (3) Butler Avenue;
- (4) Charlton Street;
- (5) Delaware Avenue;
- (6) Dodd Road;
- (7) Emerson Avenue;
- (8) Marie Avenue;
- (9) Mendota Road;
- (10) Moreland Avenue;
- (11) Oakdale Avenue;
- (12) Stryker Avenue;
- (13) Robert Street South;
- (14) Smith Avenue South;
- (15) Thompson Avenue; and

(16) Wentworth Avenue.

(D) *General rule.* No vehicle may be parked or left unattended after 2:00 a.m. on any street designated as a snow emergency route after any snowfall. Unless further restricted by posted sign, parking may be resumed on streets immediately after they have been plowed of snow.

(E) *Other streets and paved alleys.* No vehicle or trailer may be parked or left unattended between 8:00 a.m. and 8:00 p.m. on any other street or paved alley after any snowfall until the street or paved alley has been plowed of snow. After plowing, parking may be resumed, unless further restricted by posted signs.

(F) *Towing.* Any vehicle or trailer parked in violation of this section may be towed off the street or paved alley by the city at the owner's expense.

(G) *Exception.* If any street is not plowed within 48 hours after the last snowfall or after the emergency has been terminated, it is not a violation of this section to thereafter park a vehicle on the street.

SECTION 2. SUMMARY PUBLICATION. Pursuant to Minnesota Statute Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance amends Chapter 74 of the West St. Paul City Code regarding Snow Emergencies. Specifically, this ordinance amends the length of snow emergencies and updates methods of communication when snow emergencies are announced. This ordinance also clarifies that vehicles and trailers are not allowed to be parked on the streets or paved alleys during a snow emergency.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed by the City Council of the City of West St. Paul Minnesota this 9th day of March 2026.

Attest:

David J. Napier, Mayor

Nicole Tillander, City Clerk

Item

Subject: Boards and Commissions - Reappointments and New Appointments - Environmental Committee

Meeting Date: February 23, 2026	
Submitted/Presented by/Department: Nate Burkett, City Manager	
Action Type	
<input checked="" type="checkbox"/> Consent Item	<input checked="" type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
<p>There are four open seats on the Environmental Committee; seeking reappointment is Joshua Przybylski. Staff requests that council consider the one reappointment and appoint three new members (as determined by Council in the OCWS meeting) to the Environmental Committee terms beginning on 3/1/2026 and ending on 3/1/2029.</p> <p>Staff is also asking that council extend Stephanie Moline's term to expire 3/1/2027 to balance the expiration dates.</p>	
Background	
Opportunity for the Council to make appointments if so desired.	
Attachments	
Previous Relevant Actions	
OCWS Meetings 2/9/26 and 2/23/26 - interviews and discussion	
Alternatives	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund:	
Department:	
Account:	
Amount:	

Subject: Boards and Commissions - Reappointments and New Appointments - Parks & Recreation Advisory Committee

Meeting Date: February 23, 2026	
Submitted/Presented by/Department: Nate Burkett, City Manager	
Action Type	
<input checked="" type="checkbox"/> Consent Item	<input checked="" type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
There are five open seats on the Parks and Recreation Advisory Committee; seeking reappointment are Nolan Cornell, Leah Foxhill and Angela Rizo Rosales. Staff requests that council consider the three reappointments and appoint two new members (as determined by Council in the OCWS meeting) to the Parks and Recreation Advisory Committee for terms beginning on 3/1/2026 and ending 3/1/2028.	
Background	
Opportunity for the Council to make appointments if so desired.	
Attachments	
Previous Relevant Actions	
OCWS Meetings 2/9/26 and 2/23/26 - interviews and discussion	
Alternatives	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund:	
Department:	
Account:	
Amount:	

Subject: Boards and Commissions - Reappointments and New Appointments - Planning Commission

Meeting Date: February 23, 2026	
Submitted/Presented by/Department: Dan Nowicki, Assistant City Manager	
Action Type	
<input type="checkbox"/> Consent Item	<input checked="" type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
<p>There are three open seats on the Planning Commission; seeking reappointment are Mikhael Garland and Kyle Hoff. Staff requests that Mayor and council consider the two reappointments.</p> <p>Mayor Napier nominates the following applicant for appointment to the Planning Commission/Board of Adjustment - Tim Grimes.</p> <p>Council may reappoint Mikhael Garland and Kyle Hoff and appoint Tim Grimes to the Planning Commission/Board of Adjustment for a term beginning on 3/1/2026 and ending 3/1/2029.</p>	
Background	
Opportunity for the Council to make appointments if so desired.	
Attachments	
Previous Relevant Actions	
Alternatives	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund:	
Department:	
Account:	
Amount:	