



Please submit your completed form each month to
CRAOoffice.mmb@state.mn.us.

Local Government Expenditure Report		
Name of Local Government (this will auto populate based on your SWIFT Supplier ID)	SWIFT Supplier ID #	Date Submitted
#N/A	197724	
Name and Title of Person Filing Out Form	DUNS/SAMS Number	Phone Number (enter 10 digits without spaces or dashes)
Charlene Stark, Finance Director	010345148	651-552-4123
Email Address	Amount of CRF Received from the Department of Revenue	Total Spent to Date (this amount will autofill)
cstark@wsjpmn.gov	#N/A	\$ 880,743.64
Select "Interim" if your agency has any unspent funds and "Final" in the box to the right if all available CRF funds have been spent and this will be your final report.	Interim	
Please submit this report no later than 7 business days after the end of each month to provide the spend status of allotted Coronavirus Relief Funds (CRF), CFDA Number 21.019 awarded by the State of Minnesota.	Amount of CRF Remaining (this amount will autofill)	
	#N/A	

As of July 31, 2020 the covered period for these expenses is March 1, 2020 through November 15 (cities and towns) /December 1, 2020 (counties). The covered period may change based on federal guidance and you will be notified if any changes occur.

DO NOT USE CRF FUNDS FOR ANY COST INCURRED OUTSIDE THIS COVERED PERIOD.

Coronavirus Relief Fund (CRF) Categories		Total	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020
Describe expenses as specified in federal guidance (Links in green font in the two cells to the right) in the space below.								
Medical Expenses (expended)	Cleaning supplies, Front Counter desk shields-plex glass construction, 25% match of FEMA expenses	\$ 1,667.03	\$ 1,667.03	\$ -	\$ -	\$ -	\$ -	\$ -
Medical Expenses obligated but not yet paid			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Health Expenses (expended)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Health Expenses obligated but not yet paid			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll Expenses (expended)	Police Payroll, Emergency Sick due to COVID and Extended FMLA	\$ 878,417.01	\$ 878,417.01	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll Expenses obligated but not yet paid			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Compliance with Public Health Measures (expended)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Compliance with Public Health Measures Obligated but not yet paid			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Support Spent		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Support obligated but not yet paid			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other (expended)	IT equipment to support working from home (25%) match and folding chairs purchased for the reopening of the arena	\$ 659.60	\$ 659.60	\$ -	\$ -	\$ -	\$ -	\$ -
Other obligated but not yet paid			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total (Expended)		\$ 880,743.64	\$ 880,743.64	\$ -	\$ -	\$ -	\$ -	\$ -
Total obligated but not yet Paid			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Cities and Towns	
Enter the Amount of unspent funds distributed to home county	\$ -
Enter the name of the home county	
Enter the date funds were returned	

Cities and Towns in Hennepin and Ramsey Counties	
Enter the amount of unspent funds granted to hospitals	\$ -
Enter the name(s) of hospitals receiving grants of unspent funds	

Counties	
Enter the amount of unspent funds received from cities and towns	\$ -
Enter the amount of unspent funds returned to the State of Minnesota	\$ -
Enter the date unspent funds were returned to the State of Minnesota	

Total	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020
Enter the amount distributed to cities and towns with a population under 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CRF Fund Spending Confirmations	
Use the dropdown menu to place an "X" in the cell B62 to confirm that your CRF funding request meets federal guidance:	
(1) as a necessary expenditure to respond to the COVID-19 public health emergency,	
(2) is not accounted for in the current budget,	
(3) expenses were incurred during the covered period. See box C18 for explanation, and	
(4) does not include any ineligible expenses as defined in federal guidance.	