

To: **Mayor and City Council**  
Through: **Ryan Schroeder, City Manager**  
From: **Charlene Stark, Finance Director**  
Date: **September 28, 2020**

## **2021 Fee Schedule**

---

### **BACKGROUND INFORMATION:**

Attached is the proposed 2021 fee schedule. Changes are in red. At the Open Council Workshop on August 17 and September 28<sup>th</sup> the following changes were discussed:

- Added the Tobacco sales to underage fees to this schedule.
- Added a no refund policy to the life time pet licenses
- Increase to Horseshoe League fees. Increase of \$10.00 for Residential and Non Resident fee.
- General ROW fee. Increase of \$10.00
- Sewer fees per utility study of 2016
- Stormwater fees per utility study of 2016
- Erosion Control Inspection fee-This is a new fee.

We currently do not recoup any funds to pay for our erosion control inspections, which occur after every 0.5” rainfall event that occurs within 24 hours (MPCA guidelines)

#### **Erosion Control Fees**

Commercial/Industrial/Multi-Family/Single Family \$800 **per site acre** with a \$250 minimum. That way single-family home would hit the \$250 mark, which is what Cody has found to be an average cost of his time spent on them.

*This is in addition to the escrow that Dennis collects with the building permit. That erosion control escrow is for violations where we fine them \$500 per incident. Request to increase this from \$1,000 to \$2,000 for the single-family permit.*

#### **1. Sewer Permit changes**

- Single family home flat fee of \$175 plus \$1 state surcharge
- Multi-Family (3 or more units), Commercial, Industrial Sewer Permit would be charged 1.5% of the (sewer) project value plus 0.0005% state surcharge.

- **Storm Water Review Escrow**-this is a \$10,000 cash escrow to be paid by any developer doing work in the City which impacts storm water. The escrow reimburses third party review of storm sewer and storm water treatment systems to ensure they are designed in accordance with the City’s Surface Water Management Plan. Typically, there is computer modeling involved in these storm water designs. The City is currently being reimbursed for this third party storm water review. Adding this to the fee schedule makes it more transparent. Unused escrow is returned to the developer.
- **Vacations**-all costs to process the vacation of a property (survey, legal, etc.) is charged back to the recipient of the vacated property.

**FISCAL IMPACT:**

		<b>Amount</b>
<b>Fund:</b>		
<b>Department:</b>		
<b>Account:</b>		

**STAFF RECOMMENDATION:**

Adopt the 2021 fee schedule.