

To: **Mayor and City Council**
Through: **Ryan Schroeder, City Manager**
From: **Ross Beckwith, Public Works & Parks Director/City Engineer**
Date: **September 28, 2020**

Order Preparation of Proposed Assessment and Call for Final Assessment Hearing for 2020 Street Improvements Project 20-1

BACKGROUND INFORMATION:

In order to assess any portion of the project, the City Council must declare the amount to be assessed. Council is also requested to call the assessment hearing for the 2020 Street Improvements Project for October 26, 2020. Per state statute, the City Council must call the assessment hearing and publish the hearing date at least two weeks before the assessment hearing. Staff will notice the hearing by publishing in the October 11, 2020 Pioneer Press. This schedule provides over two weeks' time between the assessment hearing and the publication date. In addition, notices will be sent to all affected properties at least two weeks prior to the hearing.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve resolutions ordering preparation of the proposed assessment and setting October 26, 2020 as the final assessment hearing date for the 2020 Street Improvements Project 20-1.