

## **Amendments to CARES Expenditure Plan Adopted on July 27, 2020 September 28, 2020**

### **Amendment to Communications Manager Duty Changes**

- Designed, printed and installed safety signage and guidance for public building and amenities.
- Worked with local television station to expand scope of public meetings broadcast on local cable channels and streamed online.
- Converted previously in-person activities and programs to digital, via video and web for multiple departments.
- Sourced, purchased and installed necessary safety products to keep employees and the public safe.
- Managed all digital platforms through the pandemic, including City website and multiple social media pages.

### **Amendment to Recreation Duty Changes**

#### **Recreation Programmer**

- Reassigned to fill the vacant Permit Clerk position, due to COVID-19 cancelling most recreation programs
- Research and development of safe, virtual programming
- Adaptation of the few in-person recreation programs, to minimize possible COVID-19 exposure of participants

#### **Amendment to Dome/Ice Arena and Contract Staff**

- During Ordered Closures personnel reassigned, contracted operating expense allocations

#### **Assistant Recreation/Park Director**

- Supervise the Recreation Programmer's adaptation and creation of recreation programs due to COVID-19

### **Amendment to Building Department Duty Changes**

#### **Building Maintenance**

- Has been doing an additional 3 hours a day cleaning above the normal scope between City Hall and Public Works Building. This commenced on June 6 payroll, which was not recorded, will be amended.

#### **Building Inspections**

- Inspector teleworking exclusively from 3/19/2020 to 5/12/2020.

### **Amendment to Police Department Duty Changes**

The COVID pandemic has changed the way we conduct daily business in a number of ways. Below are highlights of some of these areas.

- Beginning and end of shifts, employees are to clean and sanitize their work areas including squad cars.
- Wearing masks are mandatory when talking with or dealing with individuals.
- If we can take a report over the phone, we will do so.

- If feasible, we will ask an individual to meet the officer outside their home or business in order to take a report or communicate with them.
- Dispatch conducts COVID screenings for all calls and enters the outcome into CAD.
- When responding to a location with a positive COVID case, officers are required to upgrade their PPE wearing to include N95 masks and gloves. Gowns may also be worn depending on the circumstance.
- The anxiety of the pandemic has created an increase of mental health calls. Not each of these is coded as a mental health call as it may be ancillary to another condition. Mental health issues may cause a call classified as a disturbance. Same with drunkenness, domestics, trespassing, etc.
- Two support staff members continue to work from home. This causes additional phone calls, emails, etc.
- Many of our volunteers continue to be furloughed. Most of the older individuals that volunteer with our cart cops and reserves are not comfortable being out in the community, potentially being exposed to COVID 19. This has caused the officers to transport prisoner more, responding to more minor report calls, park checks, etc.
- Most classroom training has gone virtual, if it is even being offered. Hands on skills portions are reduced with COVID protocols in place, which in the Chiefs opinion weaken the training.
- Additional leaves are taking place in order to quarantine while COVID test results are being analyzed. Overtime has increased in order to cover those shifts left vacant with leaves.
- Childcare for employees is prevalent in one support staff person, which results in working from home more often than not.
- Community outreach efforts have slowed to a snail's pace.
- Obtaining and managing PPE supplies is almost a daily occurrence.
- The Chief attends several COVID weekly meetings.

#### **Amendment to Infrastructure Expenditures**

- Air Quality/Air Handling within Recreational Facilities and municipal structures to respond to or mitigate for SARS/COVID spread
- Utility bills and similar operating expense for facilities during the time ordered closed

#### **Amendment to Business Grant Expenditures**

- Budget expansion to clarify Council intent of partial Liquor License rebate