

To: **Mayor and City Council**
 Through: **Ryan Schroeder, City Manager**
 From: **Shirley Buecksler, City Clerk**
 Date: **January 25, 2021**

Discussion and Vote on Appointments to Commissions and Committees

BACKGROUND INFORMATION:

The Environmental, Park & Recreation and Planning Commissions have members with terms that will expire March 1, 2021. Openings for these commissions were advertised and applications were received through the City’s website. Applications received between December 1, 2019 through December 31, 2020 are attached for consideration.

Environmental Committee

According to the bylaws, “*Appointments to the Environmental Committee shall be made by the City Council. Members are appointed for a term of three (3) years and shall hold office until March 1 of their expiring terms or until their successor is appointed.*” The bylaws do not indicate appointment recommendations by ward. A current list of the Environmental Committee is attached.

- Open Positions
There are three positions open, and nine applications were received. Commissioner Tara Wright is seeking reappointment.
- Voting
Mayor and Council will each vote for their top three choices on ballots provided at the meeting. The top candidates will be forwarded to the Regular Council meeting this evening for a final vote.
- Candidates
Nine applications were received and are attached with names, addresses and contact information redacted:

APPLICANT	WARD
Applicant #1	3
Applicant #2	2
Applicant #3	2
Applicant #4	3
Applicant #5	1
Applicant #6	3
Applicant #7	2
Applicant #8	3
Applicant #9	3

Park and Recreation Committee

According to the bylaws, “*Appointments to the Park and Recreation Committee shall be made by the City Council, with each member of the City Council having the right to nominate one member from their respective wards. Members are appointed for a term of two (2) years and shall hold office until March 1 of their expiring terms or until their successor is appointed.*” A current list of the Park and Recreation Committee is attached.

- **Open Positions**

There are four positions open, which includes one vacant seat, and 11 applications were received. Commissioners Bonnie Bellows, Robert Gausman and Dave Lynch are requesting reappointment.

- **Voting**

Mayor and Council will each vote for their top four choices for the Park and Recreation Committee on ballots provided at the meeting. Each member has the right to nominate one member from their respective wards. The top candidates will be forwarded to the Regular Council meeting this evening for a final vote.

- **Candidates**

Eleven applications were received and are attached with names, addresses and contact information redacted:

APPLICANT	WARD
Applicant #1	3
Applicant #2	3
Applicant #3	3
Applicant #4	3
Applicant #5	2
Applicant #6	1
Applicant #7	2
Applicant #8	3
Applicant #9	3
Applicant #10	3
Applicant #11	2

Planning Commission

According to the bylaws, “*Appointments to the Planning Commission shall be made by the Mayor and confirmed by the City Council. Members are appointed for a term of three (3) years and shall hold office until March 1 of their expiring terms or until their successor is appointed.*”

There are four positions open, which includes one vacant seat, and nine applications were received. Commissioners Maria Franzmeier, Samantha Green and Lisa Stevens are the only Commissioners requesting reappointment. Applications are attached with names, addresses and contact information redacted.

Mayor Napier will be making his recommendations to the Planning Commission at the Regular Council meeting this evening for confirmation by Council.

STAFF RECOMMENDATION:

Review of applications for the Environmental and Park & Recreation Committees, followed by a ballot vote and moving the top candidates to the Regular Council for a final vote.

ATTACHMENT:

Commission Rosters

Commission Bylaws

Applications for Environmental Committee, Redacted

Applications for Park & Recreation Committee, Redacted

Applications for Planning Commission, Redacted