

To: **EDA President and Board**
From: **Ryan Schroeder**
Date: **January 25, 2021**

Amendment to Bylaws

BACKGROUND INFORMATION:

At the workshop meeting of January 11, 2021, related to the City Council OCWS agenda item on City Manager recruitment position profile, there was a consensus of the EDA to amend its bylaws to provide that the City Manager shall serve in the dual role of EDA Executive Director. This move clarifies that the City Manager reports to both the City Council and the EDA and that all other staff positions would report to that staff position in either their role as the City Manager or as the EDA Executive Director. Under current bylaws this role alignment does not clearly exist.

During the same agenda item of January 11, there was an inquiry regarding a prior EDA resolution delegating purchasing decisions to the EDA Executive Director. The City Attorney explained that this resolution was a holdover from the Great Recession era during which the EDA felt a need existed to delegate that authority in order to quickly enter real estate contracts as the EDA attempted recovery from a real estate market in dire straits. While that same situation does not presently exist, it seems appropriate to consider rescission of that delegation. Instead, it is suggested that the EDA Executive Director have the same purchasing authority as is currently provided to the City Manager.

Enclosed, please find bylaws, as amended to reflect the above noted changes.

FISCAL IMPACT:

		Amount
Fund:		
Department:		
Account:		

STAFF RECOMMENDATION:

By motion approve bylaws amendments as noted above.

ATTACHMENTS:

Bylaws