

To: **Mayor and City Council**  
Through: **Nathan Burkett, City Manager**  
From: **Ross Beckwith, Public Works & Parks Director/City Engineer**  
Date: **August 23, 2021**

## **Order and Receive Feasibility Report and Order Public Hearing for 2021-2022 Robert Street Sidewalk Snow Removal**

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### **BACKGROUND INFORMATION:**

This upcoming winter, Robert Street sidewalks between Mendota Road and Butler Avenue are proposed to be cleared of snow by a contractor hired by the City. This maintenance practice has been on-going for over 17 years and ensures the timely and consistent removal of snow from these sidewalks and benches after each snow event.

The City Council is requested to order the preparation of a feasibility study for 2021-2022 Robert Street Sidewalk Snow Removal. The feasibility study is required by Chapter 429 of State Statute in order to assess any part of the maintenance. The feasibility study will recommend a course of maintenance for the sidewalks, provide a cost estimate and preliminary assessment information.

Attached is a copy of the feasibility report for 2021-2022 Robert Street Sidewalk Snow Removal. The report evaluates the feasibility of proposed maintenance, preliminary cost estimates and a preliminary assessment roll.

Council is required to call a public improvement hearing for this maintenance work for September 27, 2021. Per state statute, the City Council must call the improvement hearing and publish the hearing date twice, at least three days before the improvement hearing. Staff intends to publish the notice in the August 29 and September 5, 2021 editions of the *Pioneer Press*. This schedule provides over one week between the hearing and the last publication date. Notices of the hearing will also be mailed to all properties at least two weeks in advance of the hearing.

### **FISCAL IMPACT:**

The cost of this maintenance is completely dependent on the amount of snowfall the city receives each winter. All of the costs are assessed to the benefitting property owners on a per foot basis along Robert Street between Mendota Road and Butler Avenue. Using an average of the past three winters, a per foot rate of \$5.07 was used for the feasibility report.

### **STAFF RECOMMENDATION:**

Staff recommends that the City Council order the preparation of a feasibility report, receive a feasibility report and set the improvement hearing date for 2021-2022 Robert Street Snow Removal for September 27, 2021.

Attachment: Feasibility Report for 2021-2022 Robert Street Snow Removal