

WEST ST. PAUL PLANNING COMMISSION
Regular Meeting Minutes

The regular meeting of the West St. Paul Planning Commission was called to order by Interim Chair Kavanaugh on Tuesday, August 17th, 2021 at 6:37 pm in the Municipal Center Council Chambers, 1616 Humboldt Avenue, West St. Paul, Minnesota 55118

Roll Call: Morgan Kavanaugh, Dan McPhillips, Lisa Stevens, Tim Haubrich.
Commissioners Elsmore and Fransmeier had excused absences.

Also Present: Melissa Sonnek, City Planner; Amanda Johnson, City Attorney; John Justen, City Council Liaison; Sharon Hatfield, Administrative Specialist.

Adopt Minutes: Minutes from the June 15th, 2021 and July 20th, 2021 Planning Commission meetings were approved.

Public Hearings –

PC Case 21-08 - Conditional Use Permit to Allow a Dental Clinic in a B4 – Shopping Center District at 1740 Robert Street – Pacific Dental Services

City Planner Sonnek presented her report on the application.

Interim Chair Kavanaugh opened the public hearing at 6:45 pm. With no comments or questions from the public, the public hearing was closed at 6:45pm.

A motion was made by Stevens to approve the conditional use permit as recommended by City Staff.

McPhillips seconded the motion.

Votes: 4 ayes, 0 nays. The motion carried

PC Case 21-09 - Conditional Use Permits to Allow Two Medical Offices/Clinics in a B1 – Limited Business District at 34 Moreland Ave. E. – Steve Wallin

City Planner Sonnek presented her report on the application.

Interim Chair Kavanaugh opened the public hearing at 7:04 pm. With no comments or questions from the public, the public hearing was closed at 7:04pm.

A motion was made by Stevens to approve the conditional use permit as recommended by City Staff, with the added request that two ADA parking stalls be painted during the restriping of the parking lots, one in the north lot and one in the south lot.

Haubrich seconded the motion.

Votes: 4 ayes, 0 nays. The motion carried.

PC Case 21-10 – Ordinance Amending and Repealing In Part, Multiple Sections of Chapter 153 of the West St. Paul Zoning Code - City Of West St. Paul

Assistant City Attorney Johnson presented her report on the ordinance amendment.

Interim Chair Kavanaugh opened the public hearing at 7:08pm. With no comments or questions from the public, the public hearing was closed at 7:08 pm.

A motion was made by McPhillips to approve the ordinance amendment as recommended by City Staff.

Stevens seconded the motion.

Votes: 4 ayes, 0 nays. The motion carried

New Business - None

Old Business – None

Other Business –

Designation of a Liaison for the Environmental Committee

Commissioner Stevens accepted the position as the Planning Commission Liaison for the Environmental Committee.

Update on the Hiring Process for a New Community Development Director

City Planner Sonnek stated that previous Assistant Community Development Director/City Planner Ben Boike had accepted the job offer as the new Community Development Director and would be starting later that month.

Adjourn -

A motion was made to adjourn the meeting at 7:09pm

The motion carried. All ayes.

Respectfully submitted,
Sharon G. Hatfield