

To: **Chair VanMoorlehem and Members of the Charter Commission**  
Through: **Nate Burkett, City Manager**  
From: **Kori Land, City Attorney**  
Date: **September 28, 2021**

## Charter Commission Expiring Terms and Appointment Process

### **BACKGROUND INFORMATION:**

There are currently no vacancies on the Charter Commission. However, several existing members have terms that expire February 28, 2022:

- Andrea Friesen
- Jim McKie
- Jim Probst
- Aaron VanMoorlehem

It would be helpful to know if the existing members will be requesting reappointment so that the Commission can determine how many vacancies will result. Then, the City can begin advertising for any vacancies and the Commission can conduct interviews in early 2022 so that the appointments could be made by the Chief Judge and become effective March 1, 2022.

In the event there will be vacancies, the interview questions that were used in the last appointment process is attached. Please review and confirm that these questions should be used again.

### **ATTACHMENTS:**

- Roster
- Interview Questions

### **STAFF RECOMMENDATION:**

Discussion about potential number of vacancies and if there will be vacancies, when to hold interviews.