

To: **Mayor and City Council**  
Through: **Nathan Burkett, City Manager**  
From: **Ross Beckwith, Public Works & Parks Director/City Engineer**  
Date: **September 27, 2021**

## **Public Improvement Hearing: Authorize Preparation of Plans and Specifications, Order Project and Award Contract for Maintenance of Robert Street Sidewalk Snow Removal 2021-2022**

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### **BACKGROUND INFORMATION:**

This upcoming winter, Robert Street sidewalks between Mendota Road and Butler Avenue are proposed to be cleared of snow by a contractor hired by the City. This maintenance practice has been on going for over 17 years and ensures the timely and consistent removal of snow from these sidewalks and benches after each snow event.

The City Council is requested to hold the public improvement hearing for Robert Street Sidewalk Snow Removal 2021-2022, authorize the preparation of plans and specifications on the project, order the project and award a two-year contract extension to Krogh's, Inc. with a 4% increase each year.

Notices were mailed to all impacted property owners and the hearing was advertised as required. On August 23, 2021, the City Council approved the feasibility study that described in detail the proposed maintenance and estimated costs.

### **FISCAL IMPACT:**

The cost of this maintenance is completely dependent on the amount of snowfall the City receives each winter. All of the costs are assessed to the benefitting property owners on a per foot basis along Robert Street between Mendota Road and Butler Avenue. Assessments are estimated at \$92,405.82.

### **STAFF RECOMMENDATION:**

Staff is recommending that the City Council conduct a public improvement hearing and adopt the attached resolution authorizing the preparation of plans and specifications, ordering the project and awarding the contract for the maintenance of Robert Street Sidewalk Snow Removal 2021-2022.