

WEST ST. PAUL PLANNING COMMISSION

The regular meeting of the West St. Paul Planning Commission was called to order by Interim Chair Kavanaugh on Tuesday, November 16th, 2021 at 6:31 p.m. in the Municipal Center Council Chambers at 1616 Humboldt Avenue, West St. Paul, Minnesota 55118

Roll Call: Morgan Kavanaugh, Dan McPhillips, Lisa Stevens, Maria Fransmeier, Liz Gillen, and Tori Elsmore.
Commissioner Haubrich was absent.

Also Present: Melissa Sonnek, City Planner; Amanda Johnson, Assistant City Attorney; John Justen, City Council Liaison.

Adopt Minutes: The minutes from the October 19th, 2021 Planning Commission meeting were **approved** as written.

Public Hearings

PC Case 21-14 - Conditional Use Permit to Allow a Drive-Through in a B4 – Shopping Center District at 1375 Robert Street South – Hawaii Poke Bowl

Interim Chair Kavanaugh opened the public hearing at 6:51 pm. With no comments or questions from the public, the public hearing was closed at 6:53 pm.

A motion was made by Stevens, to approve the conditional use permit with a landscaping buffer and signage to show the one-way. **Elsmore seconded the motion.** Kavanaugh summarized the motion mentioning City staff's recommended conditions (1-5) and the additional 6th recommendation of the landscaped island buffer between the sidewalk and the drive aisle and the additional 7th recommendation of one-way directional site signage.

Votes: 6 ayes, 0 nays. The motion carried.

PC Case 21-15 - Conditional Use Permit to Allow a Drive-Through in a B4 – Shopping Center District at 1907 Robert Street South – Sasco Investments

The public hearing was opened at 7:11 pm. With no comments or questions from the public, the public hearing was closed at 7:16 pm.

A motion was made by McPhillips, to approve the conditional use permit with the five recommendations from City staff and to let the City Planner and the owner to “hack out the time.” Kavanaugh confirmed with McPhillips that he wanted the language for recommendation #4 to be changed for more clarity. **Stevens seconded the motion.**

Votes: 6 ayes, 0 nays. The motion carried.

PC Case 21-16 - Ordinance Amendment, Sections 153.433 – 153.434 Regarding Temporary Signs in Residential Districts – City Of West St. Paul

The public hearing was opened at 7:23 pm. With no comments or questions from the public, the public hearing was closed at 7:24 pm.

A motion was made by McPhillips, to recommend a change to the ordinance amendment as presented by City Staff to amend the ordinance to allow two temporary signs in residential districts, rather than just one sign P. **Franzmeier seconded the motion.**

Votes: 6 ayes, 0 nays. The motion carried.

New Business: None

Old Business: None

Other Business: None

Adjourn: A **motion** was made to **adjourn** the Planning Commission meeting of November 16th, 2021 at 7:39 pm.

All voted in favor thereof.

Respectfully submitted,

Sharon G. Hatfield