

To: **Planning Commission**
Through: **Ben Boike, Community Development Director**
From: **Melissa Houtsma, City Planner**
Date: **April 19, 2022**

Site Plan Review for the Reconstruction of a Parking Lot at 121 Butler Avenue West (Heritage Middle School) – ISD 197

REQUEST:

On behalf of Independent School District 197, ICS Builds has applied for a site plan review for the reconstruction of the existing parking lot at 121 Butler Avenue West (Heritage Middle School).

PROPOSAL:

ISD 197 has plans in motion to repair some of the school parking lots this spring/summer, most include a simple mill and overlay. However, the Heritage parking lot is being reconfigured to reduce the size of the larger southwest parking lot to accommodate a parent drop-off and pick-up loop. The loop is intended to improve the process and overall safety of drop off and pick up, as well as creating separation between the loop and the regular parking lot.

However, due to comments received from Dakota County, the applicant has requested the site plan review and the public hearing be continued to the May 17th, 2022 meeting to incorporate the recommended changes.

STAFF RECOMMENDATION:

Staff recommends the Planning Commission **CONTINUE** the **SITE PLAN** review and public hearing to the May 17th Planning Commission meeting.