

**City of West St. Paul
City Council Meeting Minutes
May 23, 2022**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley, John Justen and Dick Vitelli

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Amanda Johnson
Police Chief Brian Sturgeon
Public Works & Parks Director / City Engineer Ross Beckwith
Community Development Director Ben Boike
Finance Director Char Stark
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Item added under 10. Proclamations, Presentations and Recognitions – Proclaiming June 2022 LGBTQIA Pride Month. Item 11C. Rental Licensing pulled by Councilmember Berry for further discussion; moved to 13B. New Business. With these amendments, motion was made by Councilmember Vitelli and seconded by Councilmember Eastman to adopt the agenda.

Vote: 6 ayes / 0 nays. Motion carried.

5. Recognition of Officer Marrero, Sergeant Windschitl and Firefighters Gutierrez & Domann

At the request of Wendy Walberg, a West St. Paul resident, Police Chief Sturgeon presented information in recognition of the lifesaving actions of Officer Marrero, Sgt. Windschitl, South Metro Firefighters Gutierrez and Domann, and Susan Hill, a home health care nurse. Ms. Walberg also spoke in gratitude.

6. OCWS Briefing

Council discussed the following items during the Open Council Work Session of May 23rd:

- A. 2021 Audit Report – presentation by Bonnie Schwieger of ABDO and Char Stark, Finance Director

B. Open Discussion - Robert Street Maintenance

7. Community Comments – In Person

- Dad and daughter, thanking police for help cleaning the playground and making hot dogs!

8. Community Comments – Phone Line

- No one called in to address the Council.

9. Council Comments

Mayor and Councilmembers addressed the public on various topics.

10. Proclamations, Presentations and Recognitions

A. Proclamation Honoring LGBTQIA Pride Month – June 2022

Motion was made by Councilmember Eastman and seconded by Councilmember Justen to adopt the proclamation as presented.

Vote: 6 ayes / 0 nays. Motion carried.

11. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Gulley to approve the following items on the Consent Agenda, as amended:

- A. Approve City Council Meeting Minutes of May 9, 2022
- B. List of Claims for May 23, 2022
- C. 2021 Audit Report
- D. Donations to the City

Vote: 6 ayes / 0 nays. Motion carried.

12. Public Hearing

A. **TIF Development District Boundary Expansion – City of West St. Paul**

Community Development Director Ben Boike presented the Tax Increment Financing (TIF) Development District Boundary Expansion. Staff looks to hold the public hearing, review and adopt the resolution to modify the TIF Development District.

Mayor Napier opened the Public Hearing at 6:48 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 6:50 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adopt Resolution No. 22-039 Approving the Renaming of and Modifications to the

Redevelopment Plan for the Redevelopment Project No. 1 and the Tax Increment Financing Plans for Tax Increment Financing Districts Nos. 1-2, 1-3, 1-4, and 1-5, Town Center I, and KMart.

Vote: 6 ayes / 0 nays. Motion carried.

13. New Business

A. Site Plan for the Reconstruction of a Parking Lot at 121 Butler Ave. W. (Heritage Middle School) – ISD 197

Community Development Director Ben Boike presented the parking lot reconstruction project for Heritage Middle School. Planning Commission voted to recommend approval of the site plan. Staff looks for approval of the site plan subject to the listed conditions as recommended by Planning Commission.

Motion was made by Councilmember Berry and seconded by Councilmember Justen to approve the site plan.

Vote: 6 ayes / 0 nays. Motion carried.

B. Rental Licensing

- 1105 Robert Street S (Single Family – Renewal)
- 170 Wentworth Ave #E (Townhome – Renewal)
- 156 Westchester Drive (Single Family – Renewal)
- 294 Hurley Street E (Single Family – Renewal)
- 1028 Seminole Avenue (Single Family – Renewal)
- 283 Hurley Street E (Single Family – Renewal)
- 1201 Charlton Street (Single Family – Renewal)
- 1243 Smith Avenue S (Single Family – Renewal)
- 1004 Cherokee Avenue (Single Family – Renewal)
- 1631 Marthaler Lane (Apartment – Renewal)
- 1326 Smith Avenue S (Single Family – Renewal)
- 126 Arion Street W (Single Family – Renewal)
- Total Amount – \$3,568.00

Councilmember Berry pulled the item due to concerns regarding 1028 Seminole Avenue. Staff has reached out to owners and they are receptive to making changes, such as evicting problem tenants. Council would like further discussion on landlords, accountability and rental ownership structure at a future Open Council Work Session. Council would like an outline of how to address these issues through city code. Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to approve the rental licensing item as presented.

Vote: Vitelli – aye
Eng-Sarne – aye
Berry – aye
Eastman – aye

Gulley – abstain
Justen – nay
4 ayes / 1 abstain / 1 nay. Motion carried.

14. Old Business

15. Adjourn

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Gulley to adjourn the meeting at 7:17 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.

David J. Napier
Mayor
City of West St. Paul