

Subject: Authorize Building Inspector I and II Positions

Meeting Date: July 22, 2022	
Submitted/Presented by/Department: Nate Burkett, City Manager	
Action Type	
<input checked="" type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
<p>Approve the creation of the position Building Inspector II with a wage range of \$36.06 - 43.27/hour, and</p> <p>Authorize a staffing compliment for the Community Development, Building Division of up to a total of four FTE between the positions of Building Inspector II, Building Inspector I and Code Enforcement Officer, and</p> <p>Authorize a budget amendment in the amount of \$34,000 to the appropriate salaries and wages line item.</p>	
Background	
<p>On July 11, the City Manager presented a realignment of the Community Development department to the Council. The purpose of the realignment is to deepen the bench of available employees for building inspection, improve customer service and efficiency, provide career progression for staff and set the city up to take on revenue generating partners.</p> <p>The purpose of this item is to approve those actions necessary to effectuate the realignment of the Community Development Department. The intent is that we are authorized a staffing compliment of 4 FTE and we can assign them the titles of Building Inspector I, II or Code Enforcement as appropriate based on the skill/experience of staff and needs of the department. The additional costs will be covered by building permit revenues over projections for 2022.</p> <p>The total maximum expense for the realignment in 2022 is \$34,000 - although it is likely that the expense will be much less. In 2023 the total expense is projected to be between net revenues of \$15,000 and a cost of \$50,000 depending on award of grants, and whether or not we take on revenue generating partners.</p>	
Attachments	
Previous Relevant Actions	

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Alternatives	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund: 101	Building permit revenues over projection will be sufficient to cover additional costs.
Department: 42401	
Account: 40101-40132	
Amount: \$34,000	