

**City of West St. Paul
Special City Council Organizational Meeting Minutes
January 9, 2023**

1. Call to Order

Mayor-Elect Napier called the meeting to order at 5:30 p.m.

2. Swearing In Ceremony for Mayor David Napier and Councilmembers Pat Armon, Wendy Berry and John Justen

The City Clerk gave the oath of office to Mayor-Elect David Napier and Councilmembers-Elect Pat Armon, Wendy Berry and John Justen.

3. Roll Call

Present: Mayor Dave Napier
Councilmembers Pat Armon, Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley and John Justen

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Kori Land
Assistant City Manager Dan Nowicki
Police Chief Brian Sturgeon
City Planner Melissa Houtsma
Finance Director Char Stark
Public Works Director / City Engineer Ross Beckwith
City Clerk Nicole Tillander

4. Pledge of Allegiance

5. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Berry to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

6. Consent Agenda

Motion was made by Councilmember Eastman and seconded by Councilmember Gulley to adopt Resolution No. 23-002 Designating Official Depositories for the City of West St. Paul, Minnesota and approve the following items on the Consent Agenda, as presented:

- A. 2023 City Meeting Calendar
- B. Designation of City Official Depositories
- C. Designation of Official Newspaper for 2023
- D. Fiscal Consultant Appointment

Vote: 6 ayes / 0 nays. Motion carried.

7. **New Business**

A. **Appointment of Councilmembers to Standing Committees, Municipal Advisory Commissions, and Public Agencies for 2021**

Motion was made by Councilmember Eastman and seconded by Councilmember Justen to adopt Resolution No. 23-001 Approving Appointments to Public Agencies. A Public Member will be appointed to the Lower Mississippi Watershed Management District at a later date.

Vote: 6 ayes / 0 nays. Motion carried.

B. **Designation of Mayor Pro Tem for 2023**

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Justen to approve the designation of Councilmember Berry as Mayor Pro-Tem for 2023.

Vote: 6 ayes / 0 nays. Motion carried.

C. **Permanent Rules of the City Council and Code of Ethics**

City Manager Burkett advised changes were made to pronouns last year and put forward this year, no other changes were presented. Motion was made by Councilmember Berry and seconded by Councilmember Gulley to approve as amended.

Vote: 6 ayes / 0 nays. Motion carried.

8. **Adjourn**

Mayor Napier welcomed the new council. We are looking forward to a strategic planning meeting in March and working hard in the coming years!

Motion was made by Councilmember Gulley and seconded by Councilmember Eastman to adjourn the meeting at 5:43 p.m.

All members present voted aye. Motion carried.

David J. Napier
Mayor
City of West St. Paul