

**City of West St. Paul
Economic Development Authority Minutes
January 23, 2023**

1. Call to Order

President Napier called the meeting to order at 7:13 p.m.

2. Roll Call

Present: President Dave Napier
Commissioners Pat Armon, Wendy Berry, Julie Eastman, Lisa Eng-Sarne
and John Justen
Commissioner Robyn Gulley, virtual

Absent: None

Also Present: Executive Director Nate Burkett
Assistant City Manager Dan Nowicki
Police Chief Brian Sturgeon
Community Development Director Ben Boike
Finance Director Char Stark
EDA Secretary Nicole Tillander

3. Adopt the Agenda

Motion was made by Commissioner Berry and seconded by Commissioner Justen to adopt the agenda as presented.

Vote: Berry – aye
Justen – aye
Armon – aye
Eastman – aye
Eng-Sarne – aye
Gulley – aye
Napier – aye
7 ayes
Motion carried.

4. Commissioner Comments

5. EDA Consent Agenda

A. Approve Minutes of the December 12, 2022 Regular EDA Meeting

Motion was made by Commissioner Eng-Sarne and seconded by Commissioner Eastman to adopt the agenda as presented.

Vote: Eng-Sarne – aye
Eastman – aye
Armon – aye
Berry – aye
Gulley – aye
Justen – aye
Napier – aye
7 ayes
Motion carried.

6. Public Hearing

7. New Business

A. 2022 Annual Review

Community Development Director Ben Boike presented an overview of the 2022 annual report. Topics included building permits, planning cases, code enforcement and rental summaries, completed projects and upcoming priorities including possible TIF legislation; all showcasing investment and reinvestment in the West St. Paul community.

B. Election of Officers

Community Development Director Ben Boike presented. Staff requests that the EDA elect officers for the positions of President and Vice President for 2023. The Treasurer (Mayor), the Assistant Treasurer (Finance Director) and Secretary (City Clerk) are all sitting positions per the bylaws.

Commissioner Berry nominated Mayor Napier to the position of EDA President and Commissioner Eng-Sarne to the position of EDA Vice President, nomination seconded by Commissioner Justen.

Motion was made by Commissioner Berry and seconded by Commissioner Justen to approve EDA Resolution No. 23-001 Electing Officers as follows:

President:	<u>Mayor David J. Napier</u>
Vice President:	<u>Councilmember Lisa Eng-Sarne</u>
Treasurer:	<u>Mayor (David J. Napier)</u>
Assistant Treasurer:	<u>Finance Director (Char Stark)</u>
Secretary:	<u>City Clerk (Nicole Tillander)</u>

Vote: Berry – aye
Justen – aye
Armon – aye
Eastman – aye
Eng-Sarne – aye
Gulley – aye
Napier – aye
7 ayes
Motion carried.

8. Old Business

9. Adjourn

Motion was made by Commissioner Eng-Sarne and seconded by Commissioner Justen to adjourn the meeting at 7:27 p.m.

Vote: 7 ayes / 0 nays. Motion carried.

David J. Napier
President
City of West St. Paul