

**City of West St. Paul
City Council Meeting Minutes
January 28, 2019**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Swearing In Ceremony for Appointed Councilmember Lisa Eng-Sarne

The City Clerk gave the oath to appointed Councilmember Lisa Eng-Sarne.

3. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Lisa Eng-Sarne, John Justen,
Bob Pace and Dick Vitelli

Absent: Councilmember Anthony Fernandez (excused absence)

Others Present: City Manager Ryan Schroeder
Police Chief Manila Shaver
City Attorney Kori Land
Parks & Public Works Director and City Engineer Ross Beckwith
Community Development Director Jim Hartshorn
Finance Director Char Stark
City Clerk Shirley Buecksler

4. Pledge of Allegiance

5. Adopt the Agenda

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to pull Item 10A, Minutes of January 14, 2019, for editing and move Item 10D, Resolution Memorializing the Rental License Revocation for 1064 Robert Street, for separate motion and adopt the agenda, as amended.

All members present voted aye. Motion carried.

6. OCWS Briefing

Mayor Napier said the Council held a work session prior to the regular meeting to discuss the following:

- A. NDC4 Discussion on Renewal Process
- B. Livingston Avenue Parking Changes

7. Citizen Comments

Laura Zanmiller, Ward 1, said this is an historical moment to have two women seated on the City Council. She thanked Councilmembers Berry and Eng-Sarne for their service.

8. Council Comments

Councilmember Pace thanked Public Works Staff for the great job they do snow plowing.

Councilmember Berry welcomed Councilmember Eng-Sarne and said this is the first time two women have been on the City Council at the same time. She thanked Staff for taking time to meet with her personally to provide information on City operations.

Councilmember Vitelli welcomed Councilmember Eng-Sarne. He also reminded everyone to stay warm and safe in this weather.

Councilmember Justen welcomed Councilmember Eng-Sarne. He also let everyone know that schools in ISD 197 will be closed on Tuesday and Wednesday.

Councilmember Eng-Sarne thanked the City Council and the Committee for giving her this opportunity to represent her constituents to the best of her ability. She also reminded everyone to watch for information on snow emergencies.

Mayor Napier said that residents can sign up for alerts with an app for snow emergencies on the City's website. He said, for the first time in over a year, the City had to tow cars today. Mayor Napier said the Police Department will make an effort to knock on doors before towing cars. He said the plow crew does a great job but that it's difficult when they have to plow around cars.

Chief Shaver added that there are still streets to be cleared and asked residents to allow the plow trucks to get those streets cleared over the next couple of days before they park there again.

Mayor Napier asked everyone to be careful on the roads, especially with children around because schools are closed.

Mayor Napier welcomed Councilmember Eng-Sarne to the Council table.

9. Proclamations, Presentations and Recognitions

There were no proclamations, presentations or recognitions.

10. Consent Agenda

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to approve the following items on the Consent Agenda, as amended:

- A. Minutes of January 14, 2019 – **Item pulled for editing**
 - OCWS Minutes of January 14, 2019
 - Council Minutes of January 14, 2019
- B. List of Claims for January 28, 2019
- C. Rental Licensing
- D. Resolution No. 19-018 Memorializing the Findings of Fact and Reasons for Revocation of the Rental License for 1064 Robert Street, West St. Paul – **Item moved for separate motion**
- E. Resolution No. 19-019 Preliminary Assessment that the Comcast Formal Proposal for Franchise Renewal be Denied
- F. Resolution No. 19-020 Approving a Joint Powers Agreement (JPA) with LexisNexis
- G. Joint Powers Agreement with Dakota County for Sanitary Sewer Replacement on Delaware Avenue, City Project 19-2
- H. Resolution No. 19-021 Designating Polling Locations for Municipal Elections, as follows:

Ward 1 Precinct 1	St. George Antiochian Orthodox Church 1250 Oakdale Avenue
Ward 1 Precinct 2	Augustana Lutheran Church 1400 South Robert Street
Ward 2 Precinct 1	Heritage Middle School 121 West Butler Avenue
Ward 2 Precinct 2	Municipal Center Council Chambers 1616 Humboldt Avenue
Ward 3 Precinct 1	St. Joseph's Catholic Church 1154 Seminole Avenue
Ward 3 Precinct 2	St. Stephen's Lutheran Church 1575 Charlton Street

All members present voted aye. Motion carried.

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adopt Resolution No. 19-018 Memorializing the Findings of Fact and Reasons for Revocation of the Rental License for 1064 Robert Street, West St. Paul.

Vote: 4 ayes / 0 nays – Councilmember Justen abstained.

11. Public Hearings

There were no Public Hearings.

12. New Business

A. Alcohol and Tobacco Compliance Check Failures

Chief Shaver said the Police Department provides periodic training throughout the year on licensed alcohol and tobacco establishments, in order to assist owners in limiting the access to these products. He said the Police Department provides training prior to compliance checks and they also send out notices that compliance checks will be conducted. He said they would like to get 100% compliance but, occasionally, there are a couple of failures. Chief Shaver said that the Police Department also participates in an Educate and Congratulate Grant for tobacco compliance, which is another way to assist merchants on doing a better job in selling their products.

MGM Liquors, 1690 Robert Street

Chief Shaver requested that the Police report and Resolution No. 19-022 for MGM Liquors, 1690 Robert Street, be accepted into the official record.

No one appeared on behalf of MGM Liquors.

Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to adopt Resolution No. 19-022 Imposing Sanctions Upon Retail Intoxicating Liquor License Holder MGM Liquors.

All members present voted aye. Motion carried.

Quick Pic, 1113 Robert Street South

Chief Shaver requested that the Police report and Resolution No. 19-023 for Quick Pic, 1113 Robert Street South, be accepted into the official record.

No one appeared on behalf of Quick Pic.

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adopt Resolution No. 19-023 Imposing Sanctions Upon Retail Tobacco License Holder Quick Pic.

All members present voted aye. Motion carried.

B. Ordinance Amending Section 50.05 and 50.06 Regarding Waste Trap Interceptors and Separators

City Attorney Land introduced the following proposed ordinance for its first reading:

*An Ordinance Amending Section 50.05 and 50.06
of the West St. Paul City Code Regarding Prohibited Substances
Discharged into the Sanitary Sewer and Establishing Requirements
for Waste Trap Interceptors and Separators*

Motion was made by Councilmember Justen and seconded by Councilmember Vitelli to approve the first reading and call for a second reading of the ordinance to be held during a Public Hearing at the February 11, 2019 City Council meeting.

All members present voted aye. Motion carried.

C. Approve 2019 Pay Equity Report for Submission to the State

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to approve the Pay Equity Report, with direction to Staff to bring this item to the City Council Strategic Planning Meeting for further discussion.

All members present voted aye. Motion carried.

13. Old Business

There was no old business to discuss.

14. Adjourn

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adjourn the meeting at 7:08 p.m.

All members present voted aye. Motion carried.

David J. Napier
Mayor
City of West St. Paul