



City Hall
1616 Humboldt Avenue
West St. Paul MN 55118
(651) 552-4100

CORRECTION NOTICE

Date: March 26, 2019

To:

[REDACTED]

WEST SAINT PAUL, MN 55118-1627

Regarding Address:

[REDACTED]

Case Number:

VEH2019-0132

Correct Prior To: Monday, April 08, 2019

Dear Property Owner(s):

This is a correction notice that the above identified property is in violation of the City of West St Paul ordinance as indicated below.

The following violation(s) were observed with regard to your property:

Ordinance Section: 94.18.A Purpose Unsheltered Storage of Junk

Location: DRIVEWAY

Corrections: Please remove junk from property (including vehicles) by the date listed above.

Ordinance Section: 94.18.B Purpose Unsheltered Storage of Junk

Location: DRIVEWAY

Corrections: Please remove junk from property (including vehicles) by the date listed above.

Please review the aforementioned ordinance and correct any noncompliance conditions before **Monday, April 08, 2019**, after which a compliance inspection will be performed.

Failure to comply with this notice by the re-inspection date indicated may result in the issuance of an administrative citation with a minimum fine of \$200 or in the alternative, the City may abate the property by removing the violation(s) for you at your expense. If you do not pay for the costs of the abatement, the costs will be assessed against the property.

For a list of available resources, including assistance for Seniors & Low Income Households, please visit the Code Enforcement page on the City website (www.wspmn.gov) or contact city staff at the number below.

If the property is owned or occupied by a Veteran or their family in need of assistance, please contact the WSP Yellow Ribbon at 651-552-1930.

Feel free to contact me via phone or email if you have any questions regarding this matter or other aspects of the City's Ordinance.

Sincerely,
ZACH LUDWIG
(651)-552-4136
zludwig@wspmn.gov



ADMINISTRATIVE CITATION

ADDRESS/LOCATION OF VIOLATION: [REDACTED], WEST ST PAUL, MN, 55118

DATE ISSUED: **April 09, 2019**

NAME OF OFFENDER: [REDACTED]

TIME ISSUED: **9:04 AM**

This citation charges you with one or more violations of West St. Paul City Code.

NATURE OF OFFENSE	FINE (\$)	PAID (\$)
1. 94.18.A Purpose Unsheltered Storage of Junk		
2. 94.18.B Purpose Unsheltered Storage of Junk		
1ST VIOLATION	\$200.00	\$0.00
	TOTAL DUE	\$200.00

NEXT STEPS (see below for details):

1. CORRECT THE VIOLATION AND PAY THE FINE IN 30 DAYS OF THE DATE THE CITATION IS MAILED OR PERSONALLY SERVED
2. CONTEST THE CITATION IN WRITING WITHIN 10 CALENDAR DAYS OF THE DATE THIS CITATION WAS MAILED OR PERSONALLY SERVED

IF YOU DO NOT PAY THE FINE OR CORRECT THE VIOLATION - THE FINE MAY BE ASSESSED AGAINST YOUR PROPERTY AND ADDITIONAL ADMINISTRATIVE OR CRIMINAL CITATIONS MAY BE ISSUED.

FINES DOUBLE WITH EACH ADDITIONAL VIOLATION THAT OCCURS WITHIN 12 MONTHS

GENERAL INFORMATION:

The Administrative Citation Program is authorized by West St. Paul City Code Section 120. The fines are set by City Council resolution. There are two options when you receive an Administrative Citation: (1) Correct the violation immediately and pay the fine within 30 days of the date the citation is mailed or personally served or (2) Contest the citation in writing within 10 calendar days of the date the citation was mailed or personally served. See Contested Hearing Information below for more details on this process. If you fail to follow through with one of these options, the City will pursue its remedies. See the Penalties Section below. Please contact the Inspector listed below for questions about the Citation.

FINE PAYMENT INFORMATION:

Please pay the fine by check or by cash. Checks are made payable to the City of West St. Paul. INCLUDE A COPY OF THIS CITATION WITH PAYMENT. Payment must be made within 30 days of the date the citation is mailed or personally served. See "Date Issued" in the box above to determine when your 30 days expires. Please mail payment and a copy of the citation to City of West St. Paul, 1616 Humboldt Ave., West St. Paul, MN 55118

CONTESTED HEARING INFORMATION:

You may contest the alleged violation, the amount of the fine, or both, by following the process in this section. To request a hearing, you must contact the Deputy City Clerk/Hearing Scheduler in writing within 10 calendar days after the date the citation was mailed or personally served, stating that you contest the alleged violation, the amount of the fine, or both. The Hearing Scheduler will notify you of the date, time, and location of your hearing and the name of the hearing officer. All contested hearings will be heard before an independent hearing officer who is not a City employee.

Allow at least one-half day for the hearing as other cases may be scheduled at the same time as your hearing. At the hearing, you have the right to be represented by legal counsel, to present testimony, to call witnesses and to present your evidence. If the hearing officer upholds the violation, you will be required to pay \$100 toward the cost of the hearing. The hearing officer's decision is final and may only be appealed to the Court of Appeals.

PENALTIES:

If you fail to correct the violation, fail to pay the fine, or fail to request a contested hearing, the City may do any of the following: (1) Assess the fine against your property pursuant to Minnesota Statutes Chapter 429, (2) Issue subsequent Administrative Citations as soon as 10 days following the previous citation with fines doubling up to a maximum of \$2,000 per citation, (3) Initiate misdemeanor criminal proceedings, or (4) Initiate other enforcement action authorized by law.

*****Office Use Only - Please Print*****

Owner Name: [REDACTED]			
Mailing Address: [REDACTED]	City: WEST SAINT PAUL	State: MN	Zip Code: 55118

Authorized Employee Name/Badge # Zach Ludwig Signature _____

Department Code Enforcement

Notes Junk in driveway