

**City of West St. Paul  
City Council Meeting Minutes  
May 13, 2019**

**1. Call to Order**

Mayor Napier called the meeting to order at 6:33 p.m.

**2. Roll Call**

Present: Mayor Dave Napier  
Councilmembers Wendy Berry, Lisa Eng-Sarne,  
Anthony Fernandez, John Justen, Bob Pace and Dick Vitelli

Absent: None

Others Present: City Manager Ryan Schroeder  
Police Chief Manila Shaver  
City Attorney Kori Land  
Asst. City Manager/HR Director Sherrie Le  
Parks & Public Works Director/City Engineer Ross Beckwith  
Community Development Director Jim Hartshorn  
City Clerk Shirley Buecksler

**3. Pledge of Allegiance**

**4. Adopt the Agenda**

Motion was made by Councilmember Justen and seconded by Councilmember Vitelli to adopt the agenda, as presented.

All members present voted aye. Motion carried.

**5. OCWS Briefing**

Mayor Napier said the Council held a work session prior to the regular meeting to discuss the following:

- A. Consider Installing Basketball Hoops in Haskell and Oakdale Parks. This item was moved to the May 28, 2019 City Council meeting.
- B. Housing Plan Review

**6. Citizen Comments**

- Nancy Lundquist, 236 Emerson Avenue East, addressed the Council regarding the need for signage at the front door of City Hall when an event is cancelled. She also discussed street and storm drain cleaning.

- Kati Dolman, Ward 3, along with members of Women of West St. Paul (WoW), addressed the Council about their First Annual Pad Drive held at Dunham's on May 11. They raised almost \$900 and all of the products on the table at the Council meeting tonight.
- Ms. Koerner, 1043 Humboldt Avenue, addressed the Council regarding a property in her neighborhood.
- Doris Hall, 1028 Livingston, addressed the Council regarding potholes in the alley near her home.

## **7. Council Comments**

Councilmember Pace gave his condolences to former Mayor Jenny Halverson and her family with the loss of her sister.

Councilmember Berry said the Cinco de Mayo Parade had a great turnout and thanked everyone for coming.

Councilmember Eng-Sarne said she attended the South Metro Fire Department Recognition Ceremony on April 27 where they said farewell to Chief Pott and welcomed Mark Juelfs as the new Fire Chief.

Councilmember Eng-Sarne thanked the Women of West St. Paul (WoW) for all their efforts in our community and said she is proud of them. She added that she hopes WoW's energy will be infectious to everyone else.

Councilmember Justen said he is sympathetic for the resident dealing with a problem property in her neighborhood.

Councilmember Vitelli said the donation from Sibley Hockey Booster Club was increased from \$50,000 to \$67,000.

Councilmember Vitelli said he met with someone recently who can carve the tree stumps at the Splash Pad and paint and maintain them, as well. He said he contacted the South Robert Street Business Association for a potential \$2,500 donation for this project.

Mayor Napier said he attended the annual Police Recognition Event. He said it was a great event that highlighted the accomplishments of our Police force and a wonderful tribute to Chief Shaver.

Mayor Napier thanked everyone for coming out to the Cinco de Mayo Parade. He also said the First Annual Pad Drive at Dunham's on May 11 was a wonderful event.

Mayor Napier said he went to the memorial service for Jenny Halverson's sister. He said her family is an inspiration to us all and he thanked the Thompson family. Mayor Napier extended prayers to her family and children.

## **8. Proclamations, Presentations and Recognitions**

### **A. Donation to the City**

Chief Shaver presented the donation from David Galvin, Jr. and said he appreciates his support and thanked him for his donation of \$100 to the Police Department's Canine Program.

Mayor Napier thanked Mr. Galvin for his generous donation to the West St. Paul Police Department.

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to adopt Resolution No. 19-047 Accepting Donations to the City.

All members present voted aye. Motion carried.

### **B. Donation to the City from Sibley Hockey Booster Club, Inc.**

Mayor Napier thanked Sibley Hockey Booster Club, Inc. for their generous donation of \$67,000 to the City of West St. Paul. The Booster Club requested that these funds be used to construct locker rooms at the West St. Paul Ice Arena. The resolution included in the Council's packet for review and adoption amends Resolution No. 19-042, adopted by the City Council on April 22, 2019. Since adoption of Resolution No. 19-042, and prior to the City's receipt of the donation, the Booster Club increased their donation from \$50,000 to \$67,000.

Councilmember Vitelli also thanked the Booster Club for their donation and said they have added a new scoreboard, as well.

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to adopt Resolution No. 19-042(A) Amending and Accepting a Donation from Sibley Hockey Booster Club, Inc.

All members present voted aye. Motion carried.

## **9. Consent Agenda**

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to approve the following items on the Consent Agenda, as presented:

- A.** OCWS and Regular Council Minutes of April 22, 2019
- B.** Financial Reports for February 2019
- C.** List of Claims for May 13, 2019
- D.** Resolution No. 19-048 Approving the General Services Hourly Pay Plan
- E.** Resolution No. 19-049 Declaring Certain Parks Department Property Surplus and Authorizing Sale and/or Disposal Thereof

**F.** Resolution No. 19-050 Declaring Certain Police Department Property Surplus and Authorizing Sale and/or Disposal Thereof

**G.** City Licensing to Include:

- Farmers Registration for St. Paul Growers' Association to sell produce at Signal Hills Mall lot from June 14, 2019 to October 25, 2019
- Application for a 1-Day Temporary On-Sale Liquor License for St. George Antiochian Orthodox Church, 1250 Oakdale Avenue, on July 19-21, 2019.
- Amended Application for Outdoor Live Entertainment for BLVD Bar and Grille, previously approved on February 25, 2019, from four event dates to only one event date of September 14, 2019.

**H.** Rental Licensing

**I.** Renewal of Provisional Rental License at 966 Smith Avenue

**J.** Towing Agreement with Absolute Towing

**K.** Consultant Contract for Thompson Oaks Environmental Services

All members present voted aye. Motion carried.

## **10. Public Hearings**

There were no Public Hearings.

## **11. New Business**

**A. Declare Adequacy of Petition and Order Preparation of Feasibility Study for Alley Improvements**

City Engineer answered questions for the Council.

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to adopt Resolution No. 19-051 Declaring Adequacy of Petition and Ordering Preparation of Feasibility Study for Alley Improvements.

All members present voted aye. Motion carried.

## **12. Old Business**

Mayor Napier provided details for Celebrate West St. Paul Days events, including:

- Carnival at Signal Hills Mall lot from Thursday, May 16, to Sunday, May 19
- Citywide garage sale from Friday, May 17, to Sunday, May 19
- Street dance at Dunham's on Friday, May 17, from 7:00 p.m. to 11:00 p.m.
- Grand Parade on Saturday, May 18, at 1:00 p.m. on Charlton from Kraft Street to Bernard Street
- Harmon Park Festival on Saturday, May 18, from 2:00 p.m. to 10:00 p.m.
- Rock the Barn Farm Festival at Dodge Nature Center Saturday, May 18, from 3:00 p.m. to 7:00 p.m.

- Kiwanis Pancake Breakfast on Sunday, May 19, from 7:00 a.m. to 1:00 p.m. at the YMCA
- Royalty Coronation on Sunday, May 19, from 1:00 p.m. to 4:00 p.m. at St. Croix Lutheran High School

More information on all of the West St. Paul Days events can be found at [www.celebrateweststpaul.org](http://www.celebrateweststpaul.org).

### **13. Adjourn**

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adjourn the meeting at 7:26 p.m.

All members present voted aye. Motion carried.

David J. Napier  
Mayor  
City of West St. Paul