

West St. Paul-2020 Proposed Fees

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
BUSINESS LICENSE FEES					
Liquor, Wine & Beer:					
Intoxicating Liquor					
Off-Sale (MS 340A.408 Subd 3 (a)(3)) *	380.00	380.00	-	1,400.00	100.00
On-Sale (MS 340A.408 Subd 2 (a)(b))					
Category 1	7,500.00	7,500.00	-	1,400.00	100.00
Category 2 (formerly tavern)	7,500.00	7,500.00	-	1,400.00	100.00
On-Sale Installment Option					
Due December 15	3,750.00	3,750.00	-		
Due June 15 (includes \$25 Admin Fee)	3,775.00	3,775.00	-		
On-Sale Outside Service	205.00	205.00	-	100.00	100.00
Sunday Sale (MS 340A.408) *	200.00	200.00	-	100.00	100.00
On-Sale Temporary - per application	25.00	50.00	25.00	100.00	-
Wine (MS 340A.408 Subd 2©)	1,475.00	1,500.00	25.00	1,400.00	100.00
3.2% Malt Liquor					
Off-Sale	128.00	128.00	-	100.00	100.00
On-Sale	500.00	500.00	-	100.00	100.00
On-Sale Outside Service	205.00	205.00	-	100.00	100.00
On-Sale Temporary*	25.00	25.00	-	100.00	-
On-Sale Temporary Outside Service *	25.00	25.00	-	100.00	-
Brewpub/Taproom					
Off-Sale (Growler sale-refillable container)	200.00	200.00	-	100.00	100.00
On-Sale	500.00	500.00	-	100.00	100.00
Cocktail Room	500.00	500.00	-	100.00	100.00
Temporary Off-sale Wine*	25.00	50.00	25.00	100.00	-
Culinary Class limited On-sale*	25.00	50.00	25.00	100.00	-
A 10% surcharge may be applied for provisional or conditional liquor, wine or beer licenses					
* per application					
Special Events					
Consumption and Display Permit (Annual)	300.00	300.00	-	100.00	100.00
Consumption and Display Permit (One-Day)	25.00	25.00	-	100.00	-
Live Entertainment (Annual)	350.00	350.00	-	100.00	100.00
Live Entertainment (Additional, Similar Events)	50.00	50.00	-	100.00	100.00
Live Entertainment (Additional, but Significantly Different Events)^	150.00	150.00	-	100.00	100.00
^ events requiring staff to revisit site					
Amusement & Amusement Devices:					
Carnival - per week	2,750.00	2,750.00	-	135.00	100.00
Gambling (MS 349.213)					
Gambling - annual license *	NA	NA		100.00	100.00
Gambling - one day license *	NA	NA		25.00	25.00
Commercial & Service Activities:					
Adult Use (Sexually-Oriented Business)	7,250.00	7,250.00	-	1,450.00	100.00
Massage Therapy					
Business	95.00	95.00	-	150.00	100.00
Personal	95.00	95.00	-	150.00	100.00
Pawnbroker	7,100.00	7,100.00	-	1,450.00	100.00
Pawn Transaction Fees					
Modem Transmissions	2.00	2.00	-		
Manual Transmissions	5.00	5.00	-		
Peddlers, Solicitors and Transient Merchants					
License	95.00	95.00	-	135.00	100.00
Registration	85.00	85.00	-		
Photo ID Badge	14.00	14.00	-		
Precious Metals Dealer	1,925.00	1,925.00	-	175.00	100.00
Rubbish Hauler (commercial and residential)	625.00	625.00	-		
Truck Sticker	50.00	50.00	-		
Roll Off Sticker	50.00	50.00	-		
Second Hand Dealer	280.00	280.00	-		
Tattoo/Body Art - Business	1,925.00	1,925.00	-	135.00	100.00
Firework Sales					

Adopted on 4/22/201
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Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
Permit (MS624.20-624.25) *	25.00	25.00	-		
Inspection Fee (goes to SMFD)	75.00	75.00	-		
Tobacco	500.00	500.00	-	1,400.00	100.00

Building, Construction, Mechanical and Related Trades:

Motor Vehicle Related Business:

Motor Vehicle Sales and Rentals	92.00	92.00	-		
Motor Vehicle Related Business	92.00	92.00	-		
New & Used Motor Vehicle Dealer/Broker	180.00	180.00	-		

Residential Rental License

Residential Rental Dwellings					
Residential Rental Dwellings - per Unit > 1					
Category A					
Base Fee	35.00	35.00	-	100.00	
Per Unit	8.00	8.00	-		
Category B					
Base Fee	40.00	40.00	-	100.00	
Per Unit	10.00	10.00	-		
Category C					
Base Fee	50.00	50.00	-	100.00	
Per Unit	15.00	15.00	-		
Late Payment of Application Fee					
Rental Housing Inspection					
Base Fee	150.00	150.00	-		
Per Unit	20.00	20.00	-		
Reinspection	50.00	50.00	-		

Other Businesses:

Courtesy Benches - each	35.00	35.00	-		
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NON-BUSINESS LICENSE FEES

Animals:

Cats-Life Time	20.00	30.00	10.00		
Spayed or Neutered	15.00	25.00	10.00		
Duplicate License	2.00	5.00	3.00		
Dogs-Life Time	20.00	30.00	10.00		
Spayed or Neutered	15.00	25.00	10.00		
Duplicate License	2.00	5.00	3.00		
Potentially Dangerous Animal	210.00	210.00	-		
Dangerous Animal (including warning symbol and tag)	420.00	420.00	-		
Exotic Animal Permit	200.00	200.00	-		
Special Permit - Exceeding Number of Animals Allowed	200.00	200.00	-		
Renewal of Special Permit-Exceeding Number of Animals Allowed	100.00	100.00	-		
Animal Impoundment - plus boarding fees (by contract)	25.00	25.00	-		

Building Permits:

For all Building Permits the City follows the MN Statute 326B.153 Building Permit Fee Schedule (includes general contracting, sheetrock, fences, and parking lots)					
Residential Contractor License Verification	5.00	5.00	-		
Contractor Lead Certification Verification	5.00	5.00	-		
Investigation Fee: equal to the value based permit fee			-		
Residential Roofing permit (Fixed fee + St. Surcharge)	95.00	95.00	-		
Residential Window permit (Fixed fee + St. Surcharge)	95.00	95.00	-		

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
Residential Siding permit (Fixed fee + St. Surcharge)	95.00	95.00	-		
Penalty for Working without a Permit	Permit Fee Doubles	Permit Fee Doubles			
State Surcharge - Value Based Permits:					
\$1,000,000 or less - Valuation x .0005 (50 cents per \$1000)					
\$1,000,001 to \$2,000,000 - \$500 + .0004 x (value - \$1,000,000)					
\$2,000,001 to \$3,000,000 - \$900 + .0003 x (value - \$2,000,000)					
\$3,000,001 to \$4,000,000 - \$1200 + .0002 x (value - \$3,000,000)					
\$4,000,001 to \$5,000,000 - \$1,400 + .0001x (value - \$4,000,000)					
Greater than \$5,000,000 - \$1,500 + .00005 x (value - \$5,000,000)					
State Surcharge - Fixed Fee Permits:					
Permit fee less than \$10,000	1.00	1.00	-		
Permit fee more than \$10,000 fee x .0005					
Plumbing Permits:					
Commercial					
Greater of 1.5% of total value of work or minimum \$50 fee (plus the state surcharge as required)	min 50.00	min 50.00	-		
Residential					
For existing buildings there will be a base fee of \$50 (plus the state surcharge of \$5) - this includes on fixture. Each additional fixture will add \$10 for the fee.					
Plumbing Fixtures - each	10.00	10.00	-		
For new single family dwelling there will be a flat fee of \$200 (plus the state surcharge of \$5)					
Minnesota State Surcharge As Required					
Mechanical Permits:					
Commercial					
HVAC - Commercial Project					
Greater of 1.5% of total value of work or minimum \$50 fee	min 50.00	min 50.00	-		
Residential					
New Single Family Dwelling HVAC Systems	200.00	200.00	-		
Furnace	50.00	50.00	-		
Air Conditioner	50.00	50.00	-		
Boiler	50.00	50.00	-		
In Floor Heat	50.00	50.00	-		
Air Exchanger	50.00	50.00	-		
Fireplace	50.00	50.00	-		
Garage Heater / Unit Heater	50.00	50.00	-		
Exhaust Fans	50.00	50.00	-		

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
Radon System	50.00	50.00	-		
Heat Pump	50.00	50.00	-		
Duct Work Only / Duct Extension	50.00	50.00	-		
Energy Recovery Ventilator	50.00	50.00	-		
Gas Appliance	50.00	50.00	-		
Miscellaneous / Other	50.00	50.00	-		
Gas Piping	25.00	25.00	-		
Electrical Permits:					
Electrical Permits:					
Service/Power Supply 0-400 Amp	40.00	40.00	-		
Service/Power Supply 401-800 Amp	67.00	67.00	-		
Service/Power Supply Over 800 Amp	112.75	112.75	-		
New/Extend Circuits up 200 Amp - each	7.10	7.10	-		
New/Extend Circuits above 200 Amp - each	17.50	17.50	-		
Multi-Family Units Up To 10 Circuits 2 Inspections (\$40 per inspection)	80.00	80.00	-		
Reattachment of Electrical Components (Multiples)					
Each unit has PID & Separate Service - each	40.00	40.00	-		
Building has 1 PID & 1 Service - base & each	40.00	40.00	-		
Building has 1 PID & 1 Service - each	23.00	23.00	-		
Street or Parking Lot Light Standards - each	5.75	5.75	-		
Transformer Up To 10 KVA - each	17.00	17.00	-		
Transformers Above 10 KVA - each	34.00	34.00	-		
Outdoor Signs/Outline Power Supply/Electric & LED Signs/Transformers Power Supplies - each	6.05	6.05	-		
Carnivals/Fairs/Transient Projects Minimum Plus Power Supplies & Units	174.00	174.00	-		
Special Inspection Fee - Per Trip	40.00	40.00	-		
OVER 250 VOLTS					
Service/Power Supply 0-400 Amp	80.00	80.00	-		
Service/Power Supply 401-800 Amp	134.00	134.00	-		
Service/Power Supply Over 800 Amp	225.50	225.50	-		
New/Extend Circuits up 200 Amp - each	14.20	14.20	-		
New/Extend Circuits above 200 Amp - each	35.00	35.00	-		
Tech Circuits/Fire & Temp Control/Alarm Communication Remote Control/Signal Circuits (0-50 V) - each	0.95	0.95	-		
Commercial Remodels Min of 2 Inspections	80.00	80.00	-		
Commercial Remodels With Ceiling 3 Inspections	120.00	120.00	-		
Separate Bonding Inspections For Swimming Pools & Equipotential Planes - Per Trip	40.00	40.00	-		
Furnace/Air Conditioner or Combination - Per Trip	40.00	40.00	-		
Luminaire Retrofit Modifications - Per Fixture	0.32	0.32	-		
Concrete-Encased Electrode Inspection - Per Trip	40.00	40.00	-		
Investigative \$78 Total Fee Doubled, Whichever Is Greater up to \$1,000	78.00	78.00	-		
Permit Fee Minimum per Inspection	40.00	40.00	-		
State Surcharge	1.00	1.00	-		
Sign Permits:					
Temporary Signs per permit	25.00	25.00	-		
Other Signs-value based					
PLANNING, ZONING AND COMMUNITY DEVELOPMENT FEES					
Zoning Request:					
Rezoning					
Fee	325.00	325.00	-		
Escrow Deposit	800.00	800.00	-		
Variance					
Residential - Fee	100.00	100.00	-		
Residential - Escrow Deposit (single variance)	400.00	400.00	-		
Residential - Escrow Deposit (multiple variance)	500.00	500.00	-		
Commercial - Fee	200.00	200.00	-		
Commercial - Escrow Deposit (single variance)	600.00	600.00	-		
Commercial - Escrow Deposit (multiple variance)	700.00	700.00	-		
Interim Use Permit					

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
Fee	175.00	175.00	-		
Conditional Use Permit					
Residential - Fee	275.00	275.00	-		
Residential - Escrow Deposit	400.00	400.00	-		
Commercial - Fee	275.00	275.00	-		
Commercial - Escrow Deposit	800.00	800.00	-		
Proposed Preliminary Plat - Fee	275.00	275.00	-		
Preliminary Plat - Fee (add'l per lot)	2.00	2.00	-		
Preliminary Plat - Escrow Deposit (1-2 lots)	600.00	600.00	-		
Preliminary Plat - Escrow Deposit (3+ lots)	1,600.00	1,600.00	-		
Vacation of Rights of Way - Fee	175.00	175.00	-		
Special Meetings of the Planning Commission	275.00	275.00	-		
Site Plan Approval - Fee	275.00	275.00	-		
Site Plan Approval - Escrow Deposit	1,300.00	1,300.00	-		
Zoning Letter					
Standard	100.00	100.00	-		
Detailed	200.00	200.00	-		
PARKS & RECREATION FEES					
Park Dedication Fees:					
Commercial, per acre	12,500.00	12,500.00	-		
Industrial, per acre	12,500.00	12,500.00	-		
Residential - lesser of 8% of mv or:					
R1, per unit	3,000.00	3,000.00	-		
R2, per unit	2,500.00	2,500.00	-		
R3, per unit	2,250.00	2,250.00	-		
PUD (amount based on actual usage)					
Regional Athletic Center (Sports Dome):					
November - April					
Prime Time (M-F: 5pm-10pm, Sat: 7am-10pm, Sun: noon-10pm)					
Field 1, per hour	180.00	180.00	-		
Field 2, per hour	180.00	180.00	-		
Field 3, per hour	155.00	155.00	-		
Late Night - after 10 pm, any day, any field, per hour	100.00	100.00	-		
May - October					
Prime Time (M-F: 5pm-10pm, Sat: 7am-10pm, Sun: noon-10pm)					
Fields 1 and 2 together, per hour	77.00	77.00	-		
Field 3, per hour	26.00	26.00	-		
*All other times - rates may be adjusted per contract or for seasonal marketing purposes					
Batting Cages, per hour (1 batting cage is included with field rates above)	30.00	30.00	-		
Ice Arena					
Ice Arena (per hour + tax)	205.00	205.00	-		
Multi Purpose – 2 hr. minimum					
Two Hours - Resident	20.00	20.00	-		
Two Hours - Non-Resident	30.00	30.00	-		
Each Add'l Hour	5.00	5.00	-		
Damage Deposit	50.00	50.00	-		
Softball					
Leagues					
Fast pitch					
Fast pitch - Non-Resident add'l	100.00	100.00	-		
Slow-pitch (E)					
Slow-pitch (E) Non-Resident add'l	100.00	100.00	-		
Slow-pitch (C/D)					
Slow-pitch (C/D) Non-Resident add'l	100.00	100.00	-		
Fields					

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
Tournaments					
One Day	300.00	300.00	-		
Weekend	550.00	550.00	-		
Per hour , any field	35.00	35.00	-		
Lights at Sports Complex	50.00	50.00	-		
Picnic Shelters					
Marthaler and Garlough					
Resident Full Day (plus tax)	80.00	80.00	-		
Non-Resident Full Day (plus tax)	100.00	100.00	-		
Harmon Park Neighborhood Center					
Resident per hour (plus tax)	50.00	50.00	-		
Non-Resident per hour (plus tax)	60.00	60.00	-		
Non-Profit, per hours (plus tax)	30.00	30.00	-		
Alcohol Add-on Fee	50.00	50.00	-		
Oakdale, Southview, & Sports Complex					
Resident per hour (plus tax)	40.00	40.00	-		
Non-Resident per hour (plus tax)	50.00	50.00	-		
Thompson Park Activity Center					
Resident per hour (plus tax)	50.00	50.00	-		
Non-Resident per hour (plus tax)	60.00	60.00	-		
Non-Profit, per hours (plus tax)	30.00	30.00	-		
Alcohol Add-on Fee	50.00	50.00	-		
<u>NOTE: Park Shelter fees are waived for donation military service organizations and may be waived for other non-profit organizations at the City Manager's discretion</u>					
WSPYAA Youth Sports					
Youth Sports (All Organized Local Youth Sports Clubs)					
Tournaments					
Football/Soccer - per weekend	225.00	225.00	-		
Baseball/Softball - per weekend	350.00	350.00	-		
Individual Fees					
Baseball/Softball (Per player per season)	7.00	7.00	-		
Football/Soccer (Per player per season)	7.00	7.00	-		
Concession Fees					
Ice Arena, per month	230.00	230.00	-		
Sports Complex, per month	230.00	230.00	-		
Harmon Park	230.00	230.00	-		
Horseshoe League					
Resident Fee - per member	20.00	20.00	-		
Non-Resident Fee - per member	30.00	30.00	-		
PUBLIC WORKS FEES					
Right-of-way permits:					
General Work in Right-of-Way (up to 500-ft) - after 500-ft, \$0.20/ft.	150.00	150.00	-		
Right-of-Way Obstruction	55.00	55.00	-		
Delay Penalty for ROW Permit/per day fee	50.00	50.00	-		
Pipes:					
Exterior Drain Pipe Work on Private Property:					
Permit - each	55.00	55.00	-		
House drain connections from building to property line, including clean-out(s) - each 100 ft.	30.00	30.00	-		

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
Manholes and Catch Basins	30.00	30.00	-		
Sanitary Sewer - each 100 ft.	30.00	30.00	-		
Storm Sewer - each 100 ft.	30.00	30.00	-		
Drain Pipe Work in Public Easement or Right-of-Way: Permit - each	52.00	55.00	3.00		
House drain connections from easement or property line to public main - each 100 ft.	30.00	30.00	-		
Manholes, Catch Basins, and cut in connections to same - each	30.00	30.00	-		
Minnesota State Surcharge As Required					
Connection Charges for Sewer:					
Single family dwelling	225.00	225.00	-		
Two family dwelling	445.00	445.00	-		
Multiple dwelling					
Structures having three or more dwelling units - each unit cost	225.00	225.00	-		
Inspection fee					
<i>I&I Inspection fee-no show</i>	50.00	50.00			
Traffic Control Signs:					
Street or Traffic Signs Requested	Actual costs				
Permit Parking signs/per sign	200.00	200.00	-		
Permit Parking stickers (1st sticker no charge)	15.00	15.00	-		
1 day sticker/each (limit of 15 stickers per request)	1.00	1.00	-		
Rental Rates for Radio Equipment, Marie Ave Tower :					
Conventional Radio Equipment					
Single User - per month	330.00	330.00	-		
Community Repeater - per month	435.00	435.00	-		
Multi-Use System (cellular, paging, etc.)					
Per Antenna					
Radio Common Carrier - per month	550.00	550.00	-		
Microwave Relays					
Per Antenna - per month	550.00	550.00	-		
800 MHZ Trunking System and E-SMR					
Per month each Transmitter	112.00	112.00	-		
Per month each Receiver	112.00	112.00	-		
Per month each Antenna	112.00	112.00	-		
Per month each Standard, 2x2 floor space	112.00	112.00	-		
Deposit fee for Technical Review of Applications					
Single User, Cellular or Trunking E-SMR					
Per Frequency Pair	1,095.00	1,095.00	-		
Per Application	2,185.00	2,185.00	-		
POLICE DEPARTMENT FEES					
CD	9.00	9.00	-		
Clearance Letter	12.00	12.00	-		
Drug Lab Clean-up Actual Cost of Clean-up + 10% City Admin Fee					
Public Crash Data for commercial requestors, annual fee per organization (provides weekly reports to each requestor)	50.00	50.00	-		
Reports - per 8-1/2 x 11 page (MS 13.03 Subd 3-c)	0.25	0.25	-		
General Police Services:					
1 officer plus vehicle/per hour	150.00	150.00	-		

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
False Alarms					
0-3 Alarms per year					
4-6 Alarms per year	130.00	130.00	-		
7-10 Alarms per year	190.00	190.00	-		
More than 10 Alarms per year	300.00	300.00	-		
Fingerprinting (Residents Only)					
	17.00	17.00	-		
Abandoned Property Storage					
On-site (per item)	7.50	7.50	-		
Off-site (per item)	Actual Cost + \$25	Actual Cost + \$25	-		
Firearm Storage Fee					
Intake of Firearm	50.00	50.00	-		
Removal of Firearm	50.00	50.00	-		
Daily Storage Fee	0.50	0.50	-		
PUBLICATIONS AND OTHER SERVICES					
Abatement Fee			-		
Admin Fee	21.00	21.00	-		
Annual Budget Book	93.00	93.00	-		
Annual Financial Statements	93.00	93.00	-		
Property Assessment Search	20.00	20.00	-		
City Code Book	220.00	220.00	-		
Copies per 8-1/2 x 11 copy (MS 13.03 Subd 3-c)	0.25	0.25	-		
Notary Fee (when not performed with other fee-based service)	1.00	1.00	-		
Precinct Map	1.00	1.00	-		
Zoning Book	155.00	155.00	-		
Staff Costs					
UTILITY RATES-SEWER					
Base Rate	28.48	29.90	1.42		
Volume Rates	5.48	5.76	0.28		
Residential (per CEF)-Winter Qtr. Use	6.05	6.35	0.30		
All Other-(per CEF)	6.05	6.35	0.30		
City SAC admin fee Per SAC Unit	50.00	50.00	-		
UTILITY RATES-STORMWATER					
Flat Rates	5.48	5.76	0.28		
Residential (per quarter)	12.50	12.75	0.25		
All Other-(per month)	4.17	4.38	0.21		
ADMINISTRATIVE CITATIONS					
Building Code - All violations except otherwise noted	200.00	200.00	-		
Building Code - All violations involving hazardous conditions	500.00	500.00	-		
Public Health - All violations except otherwise noted	200.00	200.00	-		
Public Health - All violations involving hazardous conditions	500.00	500.00	-		
All animal violations except otherwise noted	100.00	100.00	-		
All animal license violations	55.00	55.00	-		
All violations of the Dangerous Dog regulations	500.00	500.00	-		
All violations involving business licenses, except rental	500.00	500.00	-		
All parking violations	20.00	20.00	-		
All misdemeanor violations, except as otherwise stated	200.00	200.00	-		
Except as otherwise stated herein, all violations of the City Code or Zoning Ordinance	200.00	200.00	-		
Repeat violations within 12 months	Double the amount of the scheduled fine for a previous violation, up to a maximum of 2,000.00	Double the amount of the scheduled fine for a previous violation, up to a maximum of 2,000.00			
Rental license violations			-		

Fee Description	2019 Adopted Fees	2020 Proposed Fees	change	Background NEW *	Background RENEWAL
First Violation			-		
Level 2 Star	250.00	250.00	-		
Level 1 Star	350.00	350.00	-		
No Star participation	500.00	500.00	-		
Second Violation within 12 months			-		
Level 2 Star	500.00	500.00	-		
Level 1 Star	700.00	700.00	-		
No Star participation	1,000.00	1,000.00	-		
Third Violation within 12 months			-		
Level 2 Star	1,000.00	1,000.00	-		
Level 1 Star	1,400.00	1,400.00	-		
No Star participation	2,000.00	2,000.00	-		
REPEAT NUISANCE SERVICE CALLS					
1-2 nuisance service call(s) within 12 months	n/a	n/a			
3rd nuisance service call within 12 months	200.00	200.00	-		
4th nuisance service call within 12 months	400.00	400.00	-		
5th nuisance service call within 12 months	800.00	800.00	-		
6th nuisance service call within 12 months	1,600.00	1,600.00	-		
7th nuisance service call within 12 months and all subsequent nuisance service calls within 12 months	2,000.00	2,000.00	-		

Unless otherwise required by the Code, a late fee of 1.5% shall be applied to all invoices that are not paid in a timely manner.