

To: **Mayor and City Council**
Through: **Ryan Schroeder, City Manager**
From: **Melissa Sonnek, Community Development Coordinator**
Date: **January 13, 2020**

SHIP Grant Contracts

BACKGROUND INFORMATION:

The City of West St. Paul was recently awarded a \$30,000 grant from Dakota County Active Living. The grant money will be used to complete a feasibility study for sidewalk/trail improvements along Thomson Ave. (from Robert St. to Hwy 52) and Oakdale Ave. (from Wentworth Ave. to Butler Ave.). Staff has selected Kimley Horn to assist in the completion of the study.

Attached are the two following contracts/resolutions:

1. Contract with Dakota County to receive the \$30,000 funding
 - a. (based on the State Health Improvement Program (SHIP) requirements)
2. Contract with Kimley Horn to complete the study
 - a. (standard City contract for consultant services – also requires the consultant to meet the requirements outlined in the County contract).

The timeframe to complete the study is fall of 2020. As a part of the study, several meetings will be held with stakeholders, such as the Park and Recreation Committee and City Council, as well as hosting a public open house. The end product will be a report with specific design layouts and recommendations, preliminary engineering, and cost estimates. As with previous feasibility studies, Staff believes that the study will lead to a higher score (readiness category) for future federal grant applications which will hopefully lead to funding to implement trail and/or sidewalk.

STAFF RECOMMENDATION:

Staff is recommending that Council approve the attached resolutions so Staff may proceed with the project.

ATTACHMENTS:

Contracts with Dakota County and Kimley Horn
Resolutions approving contracts with Dakota County and Kimley Horn