

To: **Mayor and City Council**
Through: **Ryan Schroeder, City Manager**
From: **Brian Sturgeon, Chief of Police**
Date: **January 13, 2020**

Animal Control Boarding Contract, Renewal

BACKGROUND INFORMATION:

The City of West St Paul has had a contract for approximately 18 years with Dr, David Abramowicz of South St Paul Animal Hospital to provide for animal impoundment services for our community. This contract has worked well for both parties and our officers are very familiar with the process in using this vendor.

Our current contract is expired and Dr. Abramowicz is proposing to increase some fees associated with this contract renewal. These fees have not increased in over 10 years. The proposed increases include:

- Daily boarding fee for dogs increased from \$25.00 to \$30.00
- Daily boarding fee for cats increased from \$21.00 to \$25.00

The Police Department generally does not impound cats due to high number of feral cats in our community, and by addressing these animals, our budget would be depleted within a few months which did occur several years ago. As far as costs associated with the impoundment of dogs, most of those costs are recovered when owners retrieve their pets, thus there are no costs to the city.

When a dog is impounded and the owner cannot be located, in almost all circumstances, South St Paul Animal Hospital will rehome these dogs and not euthanize them. A very nice benefit to utilizing this vendor.

Additionally, the cities of South St Paul and Inver Grove Heights employ this animal hospital for their boarding services as well.

As far as added costs to the City of West St Paul, the increase of fees are minimal and we do not believe it will create additional costs above and beyond the 2020 budgeted amount for this service.

Attached is the proposed contract with South St Paul Animal Hospital. The changes include the increase of fees listed above, removal of City Code numbers that are now invalid, as well as some grammar changes. This contract is a proposed three year contract with a 90 day termination clause by either party.

FISCAL IMPACT:

		Amount
Fund:		None
Department:		
Account:		

STAFF RECOMMENDATION:

Authorize the City Manager to sign the contract to enter into the Animal Boarding contract with South St Paul Animal Hospital which will be valid for a three year period.