

**City of West St. Paul
City Council Meeting Minutes
January 13, 2020**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Lisa Eng-Sarne,
Anthony Fernandez, John Justen, and Dick Vitelli

Absent: Councilmember Bob Pace

Others Present: City Manager Ryan Schroeder
City Attorney Kori Land
Police Chief Brian Sturgeon
Finance Director Char Stark
Human Resources Director Debra Gieseke
Parks & Public Works Director/City Engineer Ross Beckwith
Community Development Director Jim Hartshorn
City Clerk Shirley Buecksler

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to adopt the agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. OCWS Briefing

Mayor Napier said the Council held a work session prior to the regular meeting to discuss the following topics:

- A. Legislative Update – Meeting with Representative Rick Hansen and Senator Matt Klein
- B. Ice Arena Expansion / Joint Powers Agreements
- C. 1010 Dodd Community Arboretum
- D. Contract Extension with YMCA to Operate West St. Paul Pool in 2020

6. Citizen Comments

The following citizens addressed the Council:

- Karen Vavreck, Ward 2, commended and thanked the West St. Paul Police Department on their quick response time for an incident near her home. She also thanked the great snow plowing crew in West St. Paul for their work.

7. Council Comments

Councilmember Eng-Sarne thanked Karen Vavreck for her comments. She also reminded everyone that posting on social media is not a substitute for calling the Police in an emergency.

Councilmember Eng-Sarne said Town Hall Meetings have been scheduled for:

Date: Wednesday, March 11, 2020
Time: 6:00 pm to 8:00 pm
Location: Harmon Park, 230 Bernard Street West, West St. Paul

Date: Thursday, March 19, 2020
Time: 1:00 pm to 3:00 pm
Location: St. Stephen's Lutheran Church, 1575 Charlton Street, West St. Paul

Date: Saturday, March 21, 2020
Time: 10:00 am to Noon
Location: Wentworth Library, 119 Wentworth Avenue East, West St. Paul

Councilmember Eng-Sarne said the Sola Salon Studios ribbon cutting is scheduled for February 3, 2020 at 3:00 p.m., 1720 Livingston Avenue, West St. Paul.

Councilmember Vitelli wished everyone a happy new year and hope that 2020 is a safe and prosperous year for everyone.

Councilmember Berry said we've done some good things in 2019 and looking forward to 2020.

Mayor Napier wished everyone a happy new year.

Mayor Napier emphasized that the Town Hall Meetings are a time to come out as a community and participate with the Council and Staff. If you cannot make it to one of the scheduled meetings, please let us know so we can find alternate ways to get your input into our City. This is really critical, and we use this information to set our direction for the year, and it also gives our Staff initiatives to carry out throughout the year. Please come out and enjoy this time with Council and City Staff.

8. Proclamations, Presentations and Recognitions

A. Recognition of West St. Paul Youth Athletic Association

Mayor Napier presented a Certificate of Appreciation to the West St. Paul Youth Athletic Association for their dedication and service to the youth of West St. Paul.

B. Presentation of the Inflow & Infiltration and FOG Programs

City Engineer Beckwith provided a demonstration for Council on the City's Inflow & Infiltration program and the Fats, Oils and Grease (FOG) program.

C. Recognition for Donations to the City

Mayor Napier thanked the South Robert Street Business Association for their generous donation of \$6,000.00 to the 2020 Winter Fest, planned for February 22, 2020 at Dodge Nature Center.

Mayor Napier also thanked South Robert Street Business Association for their generous donation of \$500.00 for the Art in the Park program.

Mayor Napier thanked the anonymous donor who provided a \$25.00 donation to the Crime Prevention and Heroes & Helpers programs.

Mayor Napier thanked Virginia Coss and the Coss Foundation for their continual support of the Police Canine program and their generous donation of \$20,000.00 to this program.

Motion was made by Councilmember Berry and seconded by Councilmember Vitelli to adopt Resolution No. 20-001 Accepting Donations to the City.

Vote: 5 ayes / 0 nays. Motion carried.

9. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to approve the following items on the Consent Agenda, as presented:

- A.** Designation of Councilmember Vitelli as Mayor Pro Tem for 2020
- B.** Designation of the Twin Cities Pioneer Press as the Official City Newspaper for 2020
- C.** Designation of Ehlers and Associates as the City's Fiscal Consultant for 2020
- D.** Designation of Depositories for 2020
 - Resolution No. 20-002 Designating Official Depositories for the City of West St. Paul, Minnesota
- E.** Permanent Rules of the City Council and Code of Ethics
- F.** Appointments to Committees and Commissions for 2020
- G.** Minutes of December 9, 2019 – OCWS and Regular Council
- H.** List of Claims for January 13, 2020 in the amount of \$2,283,932.75
- I.** 2020 Fee Schedule Amendment
- J.** General Services Pay Plan Amendment
 - Resolution No. 20-003 Amending the General Service Hourly Employee Pay Plan
 - Resolution No. 20-004 Amending the General Service Salaried Employee Pay Plan
- K.** November Financial Update
- L.** City Licensing to Include:
 - Resolution No. 20-005 Concurring with the Issuance of a Minnesota Lawful Gambling Exemption for Mendota Elementary PTA on February 29, 2020
- M.** Rental Licensing to Include:

1508 Allen Avenue (Apartment – Renewal)
1526 Allen Avenue (Apartment – Renewal)
354/356 Marie Avenue East (Apartment – Renewal)

364/366 Marie Avenue East (Apartment – Renewal)
374/376 Marie Avenue East (Apartment – Renewal)
384/386 Marie Avenue East (Apartment – Renewal)
394/396 Marie Avenue East (Apartment – Renewal)
1313 Kruse Street (Apartment – Renewal)
1323 Kruse Street (Apartment – Renewal)
1333 Kruse Street (Apartment – Renewal)
1080 Delaware Avenue (Apartment – Renewal)
425 Arion Street East (Apartment – Renewal)
435 Arion Street East (Apartment – Renewal)
445 Arion Street East (Apartment – Renewal)
455 Arion Street East (Apartment – Renewal)
1568 Charlton Street (Apartment – Renewal)
171 Thompson Avenue East (Apartment – Renewal)
173 Thompson Avenue East (Apartment – Renewal)
175 Thompson Avenue East (Apartment – Renewal)
177 Thompson Avenue East (Apartment – Renewal)
179 Thompson Avenue East (Apartment – Renewal)
181 Thompson Avenue East (Apartment – Renewal)
183 Thompson Avenue East (Apartment – Renewal)
185 Thompson Avenue East (Apartment – Renewal)
187 Thompson Avenue East (Apartment – Renewal)
189 Thompson Avenue East (Apartment – Renewal)
191 Thompson Avenue East (Apartment – Renewal)
1275 Kruse Street (Apartment – Renewal)
1061 Humboldt Avenue (Duplex – New)
911 Cherokee Avenue (Single Family – New)
268 Butler Avenue East (Single Family – New)
1188 Smith Avenue (Single Family – Renewal)
1040 Ottawa Avenue (Single Family – Renewal)
224 Thompson Avenue East (Single Family – Renewal)

- N.** Grant for the 2020 Complete Count Committee from the Minneapolis Foundation
- Resolution No. 20-006 Accepting a Grant From the Census 2020 CCC Fund of the Minneapolis Foundation
- O.** Contracts for Thompson Oakdale Trail Feasibility Study
- Resolution No. 20-007 Authorizing Execution of an Active Living Services Grant Contract with Dakota County and the City of West St. Paul
 - Resolution No. 20-008 Authorizing Execution of an Agreement for Professional Services Contract Between the City of West St. Paul and Kimley Horn
- P.** Mutual Police Assistance Agreement for Enforcement of Traffic Safety Laws as Amended
- Resolution No. 20-009 Authorizing Execution of an Agreement for Mutual Police Assistance for Enforcement of Traffic Safety Laws
- Q.** Animal Boarding Contract Renewal
- Resolution No. 20-010 Authorizing Execution of a Municipal Animal Impound Agreement
- R.** Splash Pad Repair Contract
- S.** Change Orders for 2019 Street Improvements Project 19-1

- T. Plans and Specifications and Ad for Bid for the 2020 Street Improvements Project No. 20-1**
- Resolution No. 20-011 Approving Plans and Specifications and Authorizing Ad for Bid, 2020 Street Improvement Project No. 20-1

Vote: 5 ayes / 0 nays. Motion carried.

10. Public Hearings

There were no public hearings.

11. New Business

A. Licensing Hearing – Request for Pro-Rated Alcohol License Fee for Cruz Enterprises, LLC dba El Nuevo Morelo’s Mexican Restaurant at 360 Bernard Street West

Oscar Cruz Martinez, Owner, addressed the Council and answered questions.

Motion was made by Councilmember Vitelli and seconded by Councilmember Fernandez to approve the prorated fee of \$5,400.00 for the On-Sale Liquor License for 2020.

Vote: 5 ayes / 0 nays. Motion carried.

B. Conditional Use Permit, Site Plan, and Preliminary Plat Review for the Construction of a New Medical Office at 1140 Robert Street – Dan Saad

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to continue this item to the January 21, 2020 Planning Commission Meeting and the January 27, 2020 City Council Meeting.

Vote: 5 ayes / 0 nays. Motion carried.

12. Old Business

A. Final Reading of Ordinance No. 20-01 Amending the Zoning Ordinance Regarding B2 Overlay District

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to approve Ordinance No. 20-01 Amending the West St. Paul Zoning Ordinance by Establishing the Smith/Dodd Neighborhood Overlay District.

Vote: 5 ayes / 0 nays. Motion carried.

13. Adjourn

Mayor Napier said we missed an opportunity to recognize Ben Boike, Assistant Community Development Director/City Planner for the City of West St. Paul for the past 12+ years. Mayor Napier said it was a pleasure to work with Ben and he will be missed. We wish him the best in Cottage Grove.

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to adjourn the meeting at 7:14 p.m.

All members present voted aye. Motion carried.

David J. Napier
Mayor
City of West St. Paul