



February 3, 2020

Property Casualty Insurance Services – Maguire Agency

Policy Renewals

- Assist with Renewal Applications
- Explore Alternatives to Current Program
- Proof Policies From LMCIT
- Prepare a Summary of the Coverages

Claims

- Assist with Submission of Claims
- Open Claim Reviews & Updates

Properties

- Changes in Locations, Vehicles and Property
- Annual Walk – Through of all Locations for Updates to Coverages ★

Workers' Compensation

- Develop Tentative Experience Mod for Premium Budgeting ★ In July (Budget process)
- Supervisor Training
- Assist with Return to Work Program

Miscellaneous

- Issue Certificates
- Provide Contract Review from Insurance Perspective
- Field Questions from Various Departments and Personnel



Maguire Agency