

To: **Mayor and City Council**
Through: **Ryan Schroeder, City Manager**
From: **Mark Juelfs, Fire Chief**
Date: **March 9, 2020**

Designation of Public Member for the South Metro Fire Department Board of Directors

ACTION TO BE CONSIDERED:

Adopt the attached resolution ranking the candidate for the Public Member seat on the South Metro Fire Department Board of Directors.

OVERVIEW:

The Joint Powers Agreement (JPA) between West St. Paul and South St. Paul established the South Metro Fire Department (SMFD) with a five member Board of Directors, including two City Council members from each City. The fifth and “Public Member” cannot be an employee of either City or of the Fire Department; cannot be a resident of either City; and cannot have been employed in the fire service of any governmental unit. The JPA selection process for the Public Member requires the SMFD Board to forward three names to the City Councils and provides:

“Each City Council shall rank each nominee by the number one, two, or three in the order of its preference – where one (1) is the highest preference. If a nominee receives the same ranking on each list, that nominee shall be appointed. If more than one nominee receives the same ranking, the nominee with the highest ranking shall be appointed.”

The official notice for the Board of Directors Public Member position was posted on the SMFD website. At the close of the application period, one application was received. The application received was from Dennis Wippermann. Mr Wippermann is the current Public Board Member for SMFD and is seeking his fourth two-year term, beginning April 1, 2020. The SMFD Board listed Mr Wippermann as their first preference. The South St. Paul City Council has not yet met on this issue.

Attached is a proposed resolution, which is consistent with the recommendation of the SMFD Board.

SOURCE OF FUNDS:

The stipend paid to SMFD Board Members is an included expense in the SMFD annual budget.