

To: **Mayor and City Council**
Through: **Ryan Schroeder, City Manager**
From: **Kori Land, City Attorney**
Date: **March 9, 2020**

Fire Code and Electronic Submission Ordinance

BACKGROUND INFORMATION:

The Minnesota Fire Code requires local Fire Departments to obtain reports related to the inspection, testing, and maintenance of fire protection systems located within the jurisdiction. The Fire Department can specify in ordinance how those reports shall be submitted. Currently, both West St. Paul and South St. Paul are silent regarding submission requirements for reports.

The South Metro Fire Board requests that both the City of South St. Paul and the City of West St. Paul enact the attached ordinance requiring reports to be submitted electronically pursuant to the Fire Chief's instructions.

FISCAL IMPACT:

NONE

STAFF RECOMMENDATION:

Approve the Ordinance on first reading.

ATTACHMENT:

An Ordinance Enacting Section 91.14 of the West St. Paul City Code Regarding Electronic Submission of Inspection Records