

To: **Mayor and City Council**
 Through: **Ryan Schroeder, City Manager**
 From: **Brian Sturgeon, Chief of Police**
 Date: **April 13, 2020**

Denial of a Personal Massage License Application – Krongthong Clapping

BACKGROUND INFORMATION:

On March 13, 2020 a business license application for a Personal Massage license was submitted by Krongthong Clapping. The location she was seeking the license for is Amazing Spa, 1891 Robert St S.

During the background process, the police department verifies the information provided by the applicant, ensures the proper license requirements are met and reviews the applicant’s past history for any concerning behaviors or criminal conduct.

During the background process, there were some concerns and discrepancies noted:

1. The current home address listed on the application is for North Dakota. Per the City of West St. Paul Ordinance applicants must show proof of local residency. (111.04; (K) (9))
2. The transcript provided by Victory Career College, Los Angeles CA, indicates a course completion date of 5/28/2014. Victory Career College was not an accredited school at that time. (111.14; (C))
3. The Certificate of Insurance that was provided was for an address in North Dakota, not for Amazing Spa.

FISCAL IMPACT:

Action	Fund	Department	Account	Amount
Refund License Fee	101	30000	32199	(95.00)
Background Fee	101	30000	34208	150.00
			Total:	\$150.00

STAFF RECOMMENDATION:

Due to issues found during the background check the police department recommends denial of this license and the return of fees paid, excluding the background fee.