

**City of West St. Paul
City Council Meeting Minutes
February 11, 2019**

1. Call to Order

Mayor Napier called the meeting to order at 6:35 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Lisa Eng-Sarne,
Anthony Fernandez, John Justen, Bob Pace and Dick Vitelli

Absent: None

Others Present: City Manager Ryan Schroeder
Police Chief Manila Shaver
City Attorney Kori Land
Parks & Public Works Director and City Engineer Ross Beckwith
Community Development Director Jim Hartshorn
Finance Director Char Stark
City Clerk Shirley Buecksler

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Berry to add Item B, Resolution Supporting House and Senate Files, to New Business and adopt the agenda, as amended.

All members present voted aye. Motion carried.

5. OCWS Briefing

Mayor Napier said the Council held a work session prior to the regular meeting to discuss the following:

A. Appointments to Environmental Commission and Park and Recreation Committee

Mayor Napier said the City Council reviewed applications received through the City's website for the Environmental and Park and Recreation Committees. Council appointed Jade Pennig and reappointed Rebecca McCarty and Kristy Otte to the Environmental Commission. Council also reappointed Bonnie Bellows, Robert Gausman, Dave Lynch and Rachael McNamara to the Park and Recreation Commission.

B. Discussion to Identify a Name for Neighborhood Meetings

Mayor Napier said Council is working on a name for the Neighborhood Meetings so everyone will feel they have an opportunity to come and be heard. Suggestions may be submitted to City Manager Schroeder at rschroeder@wspmn.gov.

C. Update on March 2, 2019 Strategic Planning Meeting

Mayor Napier said Council received an update from Staff on the March 2, 2019 Strategic Planning Meeting. He reminded everyone to come to the Neighborhood Meetings on February 21, 26 and 27 and get involved in the discussions.

D. League of Minnesota Cities Conference on Communication – Report

Councilmembers Berry and Eng-Sarne recently attended the 2019 Leadership Conference for Newly Elected Officials and provided a report during the OCWS on the conference.

Mayor Napier recently attended the Leadership Conference for Experienced Officials and provided a report during the OCWS on the conference.

6. Citizen Comments

Karen Vavreck, Ward 2, asked why only the Park and Recreation Committee is ward-specific for appointed commissioners. She said she would prefer that all committees be either ward-specific or none at all. Mayor Napier said it may be important for all committees to be ward-specific.

Karen Vavreck also talked about the food drive challenge with South St. Paul. She said she can use all the help she can get and asked that information be shared about the challenge. Anyone interested in helping or any businesses that want bins may contact Ms. Vavreck through Facebook. They may also contact City Clerk Buecksler at sbuecksler@wspmn.gov or (651) 552-4102 and she will forward their information to Ms. Vavreck.

Laura Zanmiller, Ward 1 and Soil & Water Conservation District Supervisor, said Dakota County held a Community Open House this evening to seek input and feedback on the master plan for Thompson County Park. Comments can be submitted to the County by going to <https://www.co.dakota.mn.us/parks/Planning/ParkPlans>, Thompson County Park Master Plan.

Jay De La Rosby, Ward 1, said he also attended the Community Open House this evening for Thompson County Park. He requested that the Council coordinate with Dakota County so future meetings are planned around City meetings and residents are able to attend any and all meetings. He said there may be an opportunity to work with Dakota County on Marthaler Park.

7. Council Comments

Councilmember Eng-Sarne thanked City Manager Schroeder, Fire Chief Pott, Police Chief Shaver, Lieutenant Sturgeon, Lieutenant Swenke, Community Development Director Hartshorn, Parks & Public Works Director/City Engineer Beckwith, Finance Director Stark, and Assistant City Manager/HR Director Le for meeting with her, for caring about the Council and the residents of this community, and for all they do for the city.

Councilmember Eng-Sarne said she will be attending the League of Minnesota Cities' 2019 Legislative Conference next week. She added that Councilmember Justen will be joining her and that they each will take a track of housing or transportation during the breakout sessions.

Councilmember Justen said that many residents are concerned about their property taxes, the cost of Robert Street and the I&I issues we have had. He said that Representative Hansen has introduced some bills and that companion bills were also introduced by Representative Kline. He said the key is to contact the Governor to get these bills into the supplemental and regular budgets, which will be discussed on February 17 (supplemental budget) and February 19 (regular budget). Councilmember Justen encouraged everyone to contact the Governor to get these bills into the supplemental and regular budgets by visiting <https://mn.gov/mmb/budget/> where residents can submit their concerns through an online form or by calling the number provided on the website. As residents of West St. Paul, he said it is important to show support for our community to receive these funds.

Councilmember Vitelli followed up on the neighborhood meetings and said he wants to let his constituents in Ward 1 know that these meetings are set to be ward-specific but only so as not to overload one meeting. He said the Ward 1 meeting is scheduled for Tuesday, February 26, but that he will be unable to attend. Councilmember Vitelli said he will be at the meeting scheduled for Thursday, February 21, if anyone would like to talk with him. He said that both his email address and phone number are listed on the City's website, as well.

Councilmember Berry said she recently attended the League of Minnesota Cities' 2019 Leadership Conference for Newly Elected Officials and that it was a good conference. She said it was a great opportunity to meet officials from over 120 other cities around the state and learn from other Councilmembers. She said it was good to hear different aspects from other Cities, both large and small.

Mayor Napier reminded everyone about the upcoming Neighborhood Meetings on February 21 at St. Stephen's Lutheran Church, February 26 at Dakota Lodge, and February 27 at St. Stephen's Lutheran Church.

Mayor Napier said it was suggested at the end of the last Council meeting that Town Square TV do a spotlight on the great report provided by Community Development Director Hartshorn. He said Town Square TV immediately followed up on this and they will be doing a spot on Insight 7.

Mayor Napier said he attended a food drive by Neighbors Inc. at Cub Foods recently. He said it was a great event and thanked all of the volunteers who helped with it. He added that it was great to see what our West St. Paul residents did to support Neighbors, Inc. Mayor Napier said that Neighbors will also be doing a Mayor's Challenge between five cities this year. He said we need our community's support to be the winning city by collecting the most food.

Mayor Napier said he was fortunate to attend the Sibley Band Booster breakfast on Sunday. He said it was a great networking event and the food was unbelievable.

Mayor Napier said he also attended Dodge Nature Center's Frosty Fun Festival and they had perfect weather for it. Along with South Robert Street Business Association, there may be an opportunity to partner with Dodge Nature Center for a bigger and better event next year.

Mayor Napier said he and City Manager Schroeder will testify tomorrow on six House and Senate files. He thanked Representative Rick Hansen and Senator Matt Kline for their hard work and for getting West St. Paul on several bills that will help us do some of the things we are trying to accomplish here in our community. He said he appreciates Representative Hansen and Senator Kline's efforts on our behalf.

8. Proclamations, Presentations and Recognitions

A. Donations to the City

Mayor Napier thanked St. George Antiochian Orthodox Church and American Veterans Post 1 for their generous donations to the City of West St. Paul:

St. George Antiochian Orthodox Church – St. George's Church holds an annual festival whereby residents and others can gather for fun, food and music. While this is a fundraiser for the church, they recognize the efforts of others in helping their festival be a success, especially the Police Officers and volunteers who help and stop by during the event. As such, St. George's Church is donating \$1,000 to the Police Department to use towards outreach activities. Police Chief Bud Shaver thanks the church for their generosity and states the funds will be put to good use.

American Veterans Post 1 – The staff at the American Veterans Post 1 continue to be supportive of Crime Prevention Specialist Laura Vaughan's efforts in teaching our youth about the roles and responsibilities of first responders by holding a Teen Academy. The Teen Academy is a six-week class held each Saturday. It is open to any high school student who lives, works or attends school in West St. Paul (including Sibley High School) and who are interested in learning more about the West St. Paul Police Department. The American Veterans Post 1 has generously donated \$1,000.

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adopt Resolution No. 19-024 Donations to the City.

All members present voted aye. Motion carried.

9. Consent Agenda

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to approve the following items on the Consent Agenda, as amended:

- A. Minutes of January 14, 2019
 - OCWS Minutes of January 14, 2019
 - Council Minutes of January 14, 2019
- B. Minutes of January 28, 2019
 - OCWS Minutes of January 28, 2019
 - Council Minutes of January 28, 2019
- C. List of Claims for February 11, 2019
- D. City Licensing
- E. Rental Licensing
- F. Resolution No. 19-025 Establishing Parking Restrictions on Livingston Avenue from Mendota Road to Thompson Avenue
- G. Resolution No. 19-026 Approving Power Purchase Agreement with Ideal Energies

All members present voted aye. Motion carried.

10. Public Hearings

A. **Final Reading – Ordinance Amending Ch. 95 of the West St. Paul City Code Relating to Small Wireless Facilities**

City Attorney Land provided an overview of the ordinance amendment and answered questions from the Council.

Mayor Napier opened the Public Hearing at 7:00 p.m.

Seeing no one wishing to speak, Mayor Napier closed the Public Hearing at 7:00 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to approve Ordinance No. 19-01, An Ordinance Amending Chapter 95 of the West St. Paul City Code Relating to Small Wireless Facilities.

All members present voted aye. Motion carried.

B. **Final Reading – Ordinance Amending Section 50.05 and 50.06 Regarding Waste Trap Interceptors and Separators**

City Attorney Land provided an overview of the ordinance amendment and answered questions from the Council.

Mayor Napier opened the Public Hearing at 7:02 p.m.

Seeing no one wishing to speak, Mayor Napier closed the Public Hearing at 7:02 p.m.

Motion was made by Councilmember Justen and seconded by Councilmember Vitelli to approve Ordinance No. 19-02, An Ordinance Amending Section 50.05 and 50.06 of the West St. Paul City Code Regarding Prohibited Substances Discharged into the Sanitary Sewer and Establishing Requirements for Waste Trap Interceptors and Separators.

All members present voted aye. Motion carried.

11. New Business

A. Mobile Pro Systems Minnesota Investment Fund (MIF) Fund Program Resolution

Motion was made by Councilmember Vitelli and seconded by Councilmember Fernandez to adopt Resolution No. 19-027 In Support of a Minnesota Investment Fund (MIF) Program Application for Mobile Pro Systems Expansion, 250 Lothenbach Avenue.

All members present voted aye. Motion carried.

B. Resolution Supporting House and Senate Files

Motion was made by Councilmember Justen and seconded by Councilmember Vitelli to adopt Resolution No. 19-028 Granting Bill Support of House Files 651, 461, 582, 266 and 846 and Senate Files 395, 683, 700 and 520.

All members present voted aye. Motion carried.

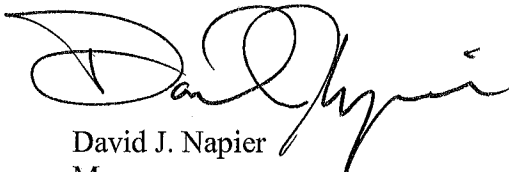
12. New Business

There was no New Business to discuss.

13. Adjourn

Motion was made by Councilmember Fernandez and seconded by Councilmember Vitelli to adjourn the meeting at 7:22 p.m.

All members present voted aye. Motion carried.



David J. Napier
Mayor
City of West St. Paul