

**City of West St. Paul
City Council Meeting Minutes
March 8, 2021**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Julie Eastman,
Lisa Eng-Sarne, and John Justen

Absent: Councilmember Robyn Gulley (excused absence) and
Councilmember Dick Vitelli (excused absence)

Others Present: City Manager Ryan Schroeder
City Attorney Kori Land
Police Chief Brian Sturgeon
Parks & Public Works Director/City Engineer Ross Beckwith
Finance Director Char Stark
City Clerk Shirley Buecksler

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to add the following item to New Business and to adopt the agenda, as amended:

10.K. Committee Appointment Process

Vote: 4 ayes / 0 nays. Motion carried.

5. OCWS Briefing:

An Open Council Work Session was held prior to the City Council Meeting to discuss:

- A. Crusader Avenue 2022 Street Reconstruction Project
- B. 2021 Swimming Pool Contract Discussion
- C. Committee Appointment Process

6. Citizen Comments – In Person

No one addressed the Council in person.

7. Citizen Comments – Phone Line

The following people addressed the Council:

- Mary McCauley, Ward 3
- Karen Vavreck, Ward 2
- Connye LaCombe, Ward 3
- Pam Dyer, former West St. Paul resident

8. Council Comments

Councilmember Eastman

- Happy International Women’s Day.
- Thank you to Staff for their work on the Town Halls and the Strategic Planning Meeting.
- Participated in a community food giveaway by Residents of Color Collective (ROCC), Women of West St. Paul (WOW), Teamsters Local 120 and others.
- Asked Police Chief Sturgeon for an update on the Vitals app.

Councilmember Justen

- Mentioned items discussed at the Strategic Planning Meeting on Saturday, March 6.

Councilmember Berry

- Thanked Staff for their work on the Town Halls and Strategic Planning Meeting.
- Thank you to everyone who completed the survey.
- Summer Parks & Recreation registration opened today.

Councilmember Eng-Sarne

- Thank you to Staff for spending time with us at Town Halls and Strategic Planning.
- Thank you to everyone for completing the survey.
- Happy International Women’s Day – thank you to women.

Mayor Napier

- Strategic Planning was a great success. Thank you to Dr. Craig Waldron for his leadership in that meeting.
- Thank you to ROCC for their food giveaways.
- City Manager search – finalists will be interviewed this weekend.
- Wyland Foundation Mayor’s Challenge for Water Conservation kicks off April 1st – watch social media for more details.

9. Proclamations, Presentations and Recognitions

A. Donations to the City

Mayor Napier thanked Dakota Electric Association for their generous donation of \$500 towards Safety Camp.

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to adopt Resolution No. 21-025 Donations to the City.

Vote: 4 ayes / 0 nays. Motion carried.

10. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Berry to approve the following items on the Consent Agenda, as amended:

- A.** Town Hall Survey Results and Minutes of February 11, 24, and 27, 2021
- B.** Minutes of February 22, 2021 – OCWS and Regular City Council
- C.** Claims in the Amount of \$665,730.72
- D.** December 2020 Financial Update
- E.** City Licensing and Resolution No. 21-026 Concurring with the Issuance of Minnesota Premises Permit Application and Lease for Lawful Gambling Activity for Sibley Area Youth Hockey Association at BLVD Tavern, 433 Mendota Road East
- F.** Rental Licensing in the Amount of \$664.00 for:
 - 903 Manomin; Triplex – Renewal
 - 931/933 Smith Avenue South; Triplex – Renewal
 - 884/886 Cherokee Avenue; Duplex – Renewal
 - 162/164 Annapolis Street West; Duplex – Renewal
 - 1051 Seminole Avenue; Duplex – Renewal
 - 1100 Gorman Avenue; Duplex – Renewal
 - 124 Bernard Street West; Duplex – Renewal
 - 1116 Humboldt Avenue; Duplex – Renewal
 - 907 Smith Avenue South; Duplex – Renewal
 - 1049 Gorman Avenue; Duplex – Renewal
 - 220 Butler Avenue West; Single Family – Renewal
 - 332 Bernard Street West; Single Family – Renewal
 - 1345 Cherokee Avenue; Single Family – Renewal
 - 1069 Dodd Road; Single Family – Renewal
 - 1096 Stryker Avenue; Single Family – Renewal
 - 1166 Smith Avenue South; Single Family - Renewal
- G.** Amendment to Existing Contract with SEH, Inc. for Engineering Services of City Project 22-1 for \$23,685 for a Revised Contract Total of \$138,382 and Approve a Contract with WSB to Perform Soil Borings in the Amount of \$6,930
- H.** Amendment 1 for the Marie Avenue Water Tower Lease Agreement with Dakota County
- I.** Minnesota Public Facilities Authority Grant Agreement for Lift Stations 1 & 2 Funding
- J.** Resolution No. 21-027 Approving Complete Streets Policy
- K.** Committee Appointment Process

Vote: 4 ayes / 0 nays. Motion carried.

11. Public Hearing

A. Final Reading of Ordinance No. 21-003 Amending City Code Section 31.03 Regarding the Parks and Recreation Advisory Committee

City Manager Schroeder presented the ordinance for its final reading.

Mayor Napier opened the Public Hearing at 7:01 p.m.

Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:03 p.m.

Motion was made by Councilmember Justen and seconded by Councilmember Berry to pass Ordinance No. 21-003 Amending West St. Paul City Code Section 31.03 Regarding the Parks and Recreation Advisory Committee.

Vote: 4 ayes / 0 nays. Motion carried.

12. New Business

Police Chief Sturgeon provided a brief update on the Vitals app.

13. Adjourn

Motion was made by Councilmember Berry and seconded by Councilmember Eastman to adjourn the meeting at 7:07 p.m.

Vote: 4 ayes / 0 nays. Meeting adjourned.



David J. Napier
Mayor
City of West St. Paul