

**City of West St. Paul
City Council Meeting Minutes
March 22, 2021**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne,
Robyn Gulley, John Justen, and Dick Vitelli

Absent: None

Others Present: City Manager Ryan Schroeder
City Attorney Kori Land
Police Chief Brian Sturgeon
Community Development Director Jim Hartshorn
Finance Director Char Stark
Assistant Parks & Recreation Director Dave Schletty
City Clerk Shirley Buecksler

Nate Burkett, Incoming City Manager

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Gulley to move the following item from the Consent Agenda to New Business and to adopt the agenda, as amended:

Item 9.I. moved to Item 11.C., Conversion of Emerson Tennis Court to Pickleball Courts

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing:

An Open Council Work Session was held prior to the City Council Meeting to discuss:

- A. Translation Services Discussion
- B. West St. Paul Days Discussion

6. Citizen Comments – In Person

Citizens who addressed the Council in person included:

- Kieran Knutson, President, Communications Workers Local 7250

7. Citizen Comments – Phone Line

Citizens who addressed the Council via phone included:

- There were no callers.

8. Council Comments

Councilmember Eastman

- Welcomed our incoming City Manager, Nate Burkett.
- Thanked Kieran Knutson for speaking during Citizen Comments.
- Appreciate everyone who made the community food giveaway by ROCC (Residents of Color Collective) a success. Upcoming locations will be at the West St. Paul Sports Complex, Westview Park Apartments 285 Westview Drive, and at City Hall.

Councilmember Justen

- In full agreement with Local 7250.
- Welcome Nate Burkett – couldn't be happier to have you join our team.

Councilmember Berry

- Welcome to Nate Burkett. Excited to have you here and see where we go.
- Appreciate Local 7250 bringing this forward.

Councilmember Robyn Gulley

- Excited to have so many people here in the Chambers tonight.
- Thank you to those who sent kind messages for her family and the recent funeral.
- Welcome Nate Burkett. So excited for you to be a part of our city and bringing your equity lens for creating policy.
- Thank you to Mr. Knutson of Local 7250 for being here.

Councilmember Eng-Sarne

- Thank you to Local 7250 for sharing this important information.
- Ryan Schroeder will be retiring soon and will be missed. Thank you for your professionalism in every challenging situation. I have learned so much from you.
- Welcome Nate Burkett.
- Met with folks on Crusader Avenue, along with Mayor Napier, Councilmember Berry, City Engineer Beckwith and Engineering Tech Cody Joos, who have concerns about that project coming up.

Councilmember Vitelli

- Asked Mr. Knutson if AT&T will remain in the same place? Mr. Knutson said it's unknown, but could be the same location.
- Welcome to Nate Burkett.

Mr. Nate Burkett said he is absolutely thrilled and excited to be here. May 3rd cannot come fast enough, he added.

Mayor Napier

- Wyland Foundation Mayor's Challenge for Water Conservation is April 1 to 30. Last year, we were 3rd in our size city. Watch the City's website and social media for more details and help us preserve our natural resources. Contact Volunteer Coordinator Diane Erickson to volunteer.
- Congresswoman Angie Craig has announced the start of the 2021 Congressional Art Competition for high school students. For more information, visit <https://craig.house.gov/media/press-releases/representative-angie-craig-announces-2021-congressional-art-competition>, as well as the City's website and social media for details.

9. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Berry to approve the following items on the Consent Agenda, as amended:

- A.** Minutes of March 6, 2021 Strategic Planning Meeting
- B.** Financial Plans Policy
- C.** Claims in the Amount of \$1,585,643.83
- D.** Business and Personal Massage License for:
 - Paige Schmeling, Essential Touch Massage & Bodywork, LLC, Sola Salon, 1720 Livingston Avenue #22
- E.** Rental Licensing for:
 - 435/437 Stanley Street (Duplex – Renewal)
 - 421/423 Stanley Street (Duplex – Renewal)
 - 93/95 Logan Avenue West (Duplex – Renewal)
 - 1282/1284 Bidwell Street (Duplex – Renewal)
 - 1282/1284 Kruse Street (Duplex – Renewal)
 - 1326/1328 Kruse Street (Duplex – Renewal)
 - 1328/1330 Livingston Avenue (Duplex – Renewal)
 - 1019 Seminole Avenue (Duplex – Renewal)
 - 126 Arion Street West (Single Family – Renewal)
 - 865 Bidwell Street (Single Family – Renewal)
 - 156 Westchester Drive (Single Family – Renewal)
 - 1140 Charlton Street (Single Family – Renewal)
 - 1080 Gorman Avenue (Single Family – Renewal)
 - 156 Wentworth Avenue (Single Family – Renewal)
 - 328 Butler Avenue East (Single Family – Renewal)
- F.** City Manager Employment Agreement
- G.** Contract with Bolton & Menk, Inc. for Engineering Services for the Lift Station 4 and Forcemain 6 Projects 20-7 and 22-3, for an Hourly Not-to-Exceed Amount of \$136,200
- H.** Contract with WSB for Engineering Services for the Butler Avenue Trail Project, City Project 21-5, in the Amount of \$117,178
- I.** This item was moved to 11C

Vote: 6 ayes / 0 nays. Motion carried.

10. Public Hearing

A. Site Plan and Conditional Use Permit Applications for the Construction of a Fast Food Restaurant and Drive-Through Lane at 1650 Robert Street – Burger King

Mayor Napier opened the Public Hearing at 7:14 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:15 p.m.

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to adopt Resolution No. 21-028, Approving a Site Plan for a Fast Food Restaurant and Drive-Through at 1650 Robert Street South – Cave Enterprises, and Resolution No. 21-029, Approving a Conditional Use Permit for a Drive-Through Lane in a B3 – General Business District at 1650 Robert Street South – Cave Enterprises.

Vote: 6 ayes / 0 nays. Motion carried.

B. Site Plan and Conditional Use Permit Applications for the Construction of a Drive-Through Lane at 1608 Robert Street – Jimmy John's

Mayor Napier opened the Public Hearing at 7:28 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:29 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adopt Resolution No. 21-030, Approving a Site Plan for a Drive-Through at 1608 Robert Street South – Spin the Planet Enterprises (as edited), and Resolution No. 21-031, Approving a Conditional Use Permit to Allow a Drive-Through in a B6 – Town Center Mixed-Use District at 1608 Robert Street South – Spin the Planet Enterprises.

Vote: 6 ayes / 0 nays. Motion carried.

C. Final Reading of Ordinance No. 21-004 Amending Section 2.06 of the West St. Paul City Charter Regarding the Mayor's Vote

City Attorney Land presented the ordinance for its final reading.

Mayor Napier opened the Public Hearing at 7:32 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:34 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to pass Ordinance No. 21-004, Amending Section 2.06 of the West St. Paul City Charter Regarding the Mayor's Vote. This ordinance will take effect in 90 days.

Vote: 7 ayes / 0 nays. Motion carried.

D. Final Reading of Ordinance No. 21-005 Amending Section 3.04 of the West St. Paul City Charter Regarding Ordinances, Resolutions and Motions

City Attorney Land presented the ordinance for its final reading.

Mayor Napier opened the Public Hearing at 7:36 p.m.

Andrew Olson, Ward 2, addressed the Council.

Hearing from no one else wishing to speak, Mayor Napier closed the Public Hearing at 7:34 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to pass Ordinance No. 21-005, Amending Section 3.04 of the West St. Paul City Charter Regarding Ordinances, Resolutions and Motions. This ordinance will take effect in 90 days.

Vote: 7 ayes / 0 nays. Motion carried.

E. Final Reading of Ordinance No. 21-006 Amending Section 1.06 of the West St. Paul City Charter Section Increasing Membership Requirement from 11 to 13 Members

Mayor Napier opened the Public Hearing at 7:43 p.m.

Doug Fromm, Charter Commissioner, addressed the Council.

Aaron Van Moorlehem, Charter Commission Chair, addressed the Council.

Karen Vavreck, Charter Commissioner, addressed the Council.

Hearing from no one else wishing to speak, Mayor Napier closed the Public Hearing at 8:01 p.m.

Motion was made by Councilmember Eastman and seconded by Councilmember Eng-Sarne to adopt Ordinance No. 21-006, Amending West St. Paul Charter Section 1.06 Increasing Membership Requirement From 11 to 13 Members.

Vote: 6 ayes / 1 nay – Councilmember Vitelli voted against. Motion failed.

11. New Business

A. First Reading of an Ordinance Amending Section 153.004 and Section 153.171 of the West St. Paul City Code Regarding Cosmetic Tattooing – City of West St. Paul

Community Development Director Hartshorn introduced the following proposed ordinance for its first reading:

“An Ordinance Amending Section 153.004 and Section 153.171 of the West St. Paul City Code Regarding Cosmetic Tattooing”

Motion was made by Councilmember Justen and seconded by Councilmember Berry to approve the first reading and call for a second reading of the ordinance to be held at a Public Hearing at the City Council meeting on April 12, 2021.

Vote: 6 ayes / 0 nays. Motion carried.

B. Strategic Planning Report of March 6, 2021

Motion was made by Councilmember Justen and seconded by Councilmember Eastman to receive an adopt the Strategic Planning Report of March 6, 2021.

Vote: 6 ayes / 0 nays. Motion carried.

C. Conversion of Emerson Tennis Court to Pickleball Courts

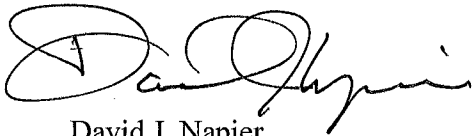
Motion was made by Councilmember Berry and seconded by Councilmember Vitelli to approve the conversion of the single tennis court at Emerson Park to two new pickleball courts.

Vote: 6 ayes / 0 nays. Motion carried.

12. Adjourn

Motion was made by Councilmember Berry and seconded by Councilmember Vitelli to adjourn the meeting at 8:24 p.m.

Vote: 6 ayes / 0 nays. Meeting adjourned.



David J. Napier
Mayor
City of West St. Paul