

**City of West St. Paul
City Council Meeting Minutes
March 25, 2019**

1. Call to Order

Mayor Napier called the meeting to order at 6:34 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Lisa Eng-Sarne, Anthony Fernandez,
John Justen, and Bob Pace

Absent: Dick Vitelli (excused absence)

Others Present: City Manager Ryan Schroeder
Police Chief Manila Shaver
City Attorney Kori Land
Community Development Director Jim Hartshorn
Finance Director Char Stark
City Clerk Shirley Buecksler

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Berry to:

- Move Consent Agenda Item 9H, Joint Powers Agreement with Dakota County for Median and Crosswalk on Wentworth Avenue City Project 19-7, to New Business as Item 11B.
- Move Consent Item 9I, Accept 2018 Shared Volunteer Program Annual Report, to New Business as Item 11C.

and adopt the agenda, as presented.

All members present voted aye. Motion carried.

5. OCWS Briefing

Mayor Napier said the Council held a work session prior to the regular meeting to discuss the following:

A. Emerald Ash Borer (EAB) Carbon Credits

Mayor Napier thanked the Environmental Committee for their work on the Emerald Ash Borer Program.

B. 2019 City Council Initiative Discussion

6. Citizen Comments

- Samantha Green, Ward 1, provided an update for Council on the food drive. She said 3,663 pounds of food was dropped off today to Neighbors, Inc. Donations will be accepted through April 5. She said that links and more information can be found at www.wspfooddrive.com.

Mayor Napier said we have a great group of volunteers and thanked all of them for their hard work on the food drive.

- Dave Wenda and Jen Baltes of Celebrate West St. Paul Days addressed the Council with information and an update on the events, parade route and more. More information on participating in or attending these events can be found on their website at www.celebratweststpaul.org.

Mayor Napier thanked Mr. Wenda and Ms. Baltes for all their work putting together the events for West St. Paul Days.

7. Council Comments

Councilmember Berry said that she spoke on a panel recently about community engagement and how people come together to mobilize when they are passionate about something in their community. She said the food drive is such an indicator of how West St. Paul does this. When we want to get something done, we come together and do it here in West St. Paul. She said it made her proud to be able to talk about that at St. Thomas as both a Councilmember and someone who calls West St. Paul home.

Councilmember Berry thanked Officer Sass and Chief Shaver for their assistance and urgency in response to some vandalism that occurred at her home over the weekend.

Councilmember Berry also reminded everyone to be careful, look up, and watch out now that springtime is here and pedestrians and bicyclists will be on the roads along with vehicles.

Councilmember Pace thanked everyone involved in the food drive and told them to keep up the good work. He also thanked Dave Wenda and Jen Baltes of Celebrate West St. Paul Days for all the hours and work they put into creating the West St. Paul Days celebration.

Councilmember Eng-Sarne thanked everyone for coming and participating in their local government. She and her husband attended the meat raffle at Gallagher's and will continue participating in community events and local fundraisers and encouraged everyone else to do so, as well.

Councilmember Eng-Sarne thanked all of the volunteers for the food drive and said it is amazing what has been accomplished. She said that she and Mayor Napier went to South St. Paul to help bag sand recently and that South St. Paul tried on the Warriors' jerseys in preparation for West St. Paul's victory in the food drive.

Councilmember Justen said the amount of support he has seen at his store has been phenomenal. He said the food drive has always been good but this year is even better than the past several. Councilmember Justen read off a list of most needed items, which includes peanut butter, chicken noodle soup, jelly, pancake mix and syrup, canned pasta or chili, and liquid laundry soap.

Mayor Napier recognized the passing of Mr. Terrance Muraska, a friend who worked for 19 years as the West St. Paul Building Official. He said he worked with him on many projects involving the Dodge Nature Center. Mayor Napier said Mr. Muraska's commitment to following the building code provided for quality construction in West St. Paul.

Mayor Napier said being involved in the food drive has been a lot of fun. He said it is a friendly competition with South St. Paul that has raised the bar in the level of involvement. Mayor Napier said the gentleman who took his food donation at Neighbors today said that West St. Paul has the most active volunteer group he has ever seen there. Mayor Napier gave a "hats off" to our amazing residents who purchase, pick up, and bring food to Neighbors for donation.

Mayor Napier said the Egg Hunt will be on Saturday, April 20, at Harmon Park starting at 10:00 a.m. sharp. The Egg Hunt is free for children 3 to 12 years of age. He said he will be there and is hoping for better weather this year. He said it is fun to see the kids and the community come out for the event.

8. Proclamations, Presentations and Recognitions

A. Proclamation Honoring Thomas Albert Hoban

Mayor Napier read a special proclamation honoring Thomas Albert Hoban, a lifetime resident of West St. Paul who dedicated a lifetime of service to his community:

1960	Mayor's Civil Service Advisory Committee Chairman
1961-1965	Police Commissioner
1963-1965	Police Commission Chair
1962	Mayor's Annexation Committee Chairman
1962-1968	Councilperson
1965-1976	Councilperson Mayor Pro-Tem
1969-1972	Charter Commission Vice Chairman
1970-1972	Ice Arena Committee Chairman
1972-1985	City Manager
1987-2011	Planning Commissioner (Vice Chair 2004-2009)
1993-1997	Golf Course Committee Chairman
1996-1997	Parks and Recreation Advisory Committee
1997-1998	South Robert Street Task Force Chairman
1999-2000	Livable Committee Task Force

Thomas Hoban's dedication to the City of West St. Paul helped make this community a great place to live. Thomas Albert Hoban will be greatly missed by all who knew him.

9. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Fernandez to approve the following items on the Consent Agenda, as amended:

- A. OCWS and Regular Council Minutes of February 25, 2019
- B. OCWS and Regular Council Minutes of March 11, 2019
- C. List of Claims for March 25, 2019
- D. 2019 Celebrate West St. Paul Days Event
- E. Application for Outdoor Live Entertainment for Dunham's Food & Drink, 173 Lothenbach Avenue East, May 17-18, 2019
- F. Rental Licensing
- G. Sanitary Sewer I/I Private Property Assessment Agreements
- H. Joint Powers Agreement with Dakota County for Median and Crosswalk on Wentworth Avenue City Project 19-7 – **Item Moved to 11B, New Business**
- I. 2018 Shared Volunteer Program Annual Report – **Item Moved to 11C, New Business**

All members present voted aye. Motion carried.

10. Public Hearings

A. **Final Reading – Ordinance Modification, Temporary No Parking, Chapter 72**

Chief Shaver provided the final reading for Council.

Mayor Napier opened the Public Hearing at 7:03 p.m. Seeing no one wishing to speak, Mayor Napier closed the Public Hearing at 7:03 p.m.

Motion was made by Councilmember Justen and seconded by Councilmember Fernandez to approve Ordinance No. 19-04 Amending Sections 72.05 and 92.02 of the West St. Paul City Code Regarding Temporary Parking Signs.

All members present voted aye. Motion carried.

B. **Final Reading – Ordinance to Vacate Certain Public Storm Sewer Easement**

City Manager Schroeder provided the final reading for Council.

Mayor Napier opened the Public Hearing at 7:05 p.m. Seeing no one wishing to speak, Mayor Napier closed the Public Hearing at 7:05 p.m.

Motion was made by Councilmember Pace and seconded by Councilmember Eng-Sarne to approve Ordinance No. 19-03 Vacating Public Storm Sewer Easement Located Within the City of West St. Paul, Minnesota.

All members present voted aye. Motion carried.

C. Final Readings – Gas and Electric Franchise Ordinances (4)

City Attorney Land provided the final reading for Council.

Mayor Napier opened the Public Hearing at 7:12 p.m.

Linda Olson, 292 Christine Lane, Ward 3, addressed the Council.

Jake Sedlacek addressed the Council on behalf of Xcel Energy.

Mayor Napier closed the Public Hearing at 7:16 p.m.

Motion was made by Councilmember Justen and seconded by Councilmember Pace to continue approval of the four ordinances to the April 8, 2019 City Council meeting.

All members present voted aye. Motion carried.

11. New Business

A. Inflow/Infiltration Ordinance and Funding Policy Amendments

City Attorney Land introduced the following proposed ordinance for its first reading:

*An Ordinance Amending Section 50.08 of the West St. Paul City Code
Regarding the Prohibited Discharge of Clear Water Drainage and
Sump Pumps*

Motion was made by Councilmember Pace and seconded by Councilmember Berry to move this item to OCWS for further discussion.

Vote: 3 ayes / 2 nays – Councilmembers Fernandez and Justen voted against the motion.

Motion failed.

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to approve the first reading of the ordinance and continue discussion on funding to OCWS.

Vote: 3 ayes / 2 nays – Councilmembers Fernandez and Pace voted against the motion.

Motion failed.

This item will be brought back to OCWS on April 8, 2019.

B. Joint Powers Agreement with Dakota County for Median and Crosswalk on Wentworth Avenue City Project 19-7

Council discussed the Joint Powers Agreement with Dakota County for median and crosswalk on Wentworth Avenue, City Project 19-7.

Motion was made by Councilmember Pace and seconded by Councilmember Fernandez to approve the Joint Powers Agreement with Dakota County for median and crosswalk on Wentworth Avenue, City Project 19-7.

All members present voted aye. Motion carried.

C. 2018 Shared Volunteer Program Annual Report

Assistant City Manager/HR Director Le described the Shared Volunteer Program and said that West St. Paul received a benefit of just over \$92,900 in volunteer time in 2018. The cost for West St. Paul's portion of the shared volunteer manager, with all ancillary program costs, was roughly \$14,900 in 2018, resulting in a positive savings to the City of \$78,000.

Mayor Napier said this program is truly the spirit of what Council discussed at the Strategic Planning Meeting March 2nd regarding partnering and collaborating with other communities. He said this program has proven that it works.

Mayor Napier thanked Volunteer Engagement Manager Diane Erickson for the tremendous job she does working with volunteers in West St. Paul and other communities and said that she really takes pride in her work. We currently have 470 volunteers and that number continues to grow every year. Mayor Napier asked everyone to give Diane Erickson and all of our volunteers a round of applause.

Councilmember Justen thanked Diane Erickson for the amazing work she does and said he is proud to be able to talk about this program.

Motion was made by Councilmember Justen and seconded by Councilmember Pace to accept the 2018 Shared Volunteer Program Report.

All members present voted aye. Motion carried.

12. New Business

A. Final Plat Review – Hy-Vee, Inc.

Motion was made by Councilmember Pace and seconded by Councilmember Berry to adopt Resolution No. 19-038 Approving the Final Plat for 150 Thompson Avenue East & 1510 Robert Street – Hy-Vee, Inc.

All members present voted aye. Motion carried.

13. Adjourn

Motion was made by Councilmember Berry and seconded by Councilmember Eng-Sarne to adjourn the meeting at 7:51 p.m.

All members present voted aye. Motion carried.



David J. Napier
Mayor
City of West St. Paul