

**City of West St. Paul
City Council Meeting Minutes
April 10, 2023**

1. Call to Order

Mayor Napier called the meeting to order at 6:32 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Pat Armon, Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley and John Justen

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Sam Ketchum
Assistant City Manager Dan Nowicki
Police Chief Brian Sturgeon
Community Development Director Ben Boike
Public Works Director / City Engineer Ross Beckwith
Assistant Parks & Rec Director Dave Schletty
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Berry and seconded by Councilmember Justen to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing

Council discussed the following items during the Open Council Work Session of April 10th:

- A. Sign Ordinance Discussion
- B. Strategic Planning Discussion

6. Community Comments – In Person

- Edgar Herrera, Ward 1 – appreciation for Moreland fundraising assistance and egg hunt
- Carol Keyes-Ferrer, Ward 2 – appreciation for Public Works, plowing and parks
- Connye LaCombe, Ward 3 – appreciation for Chief Sturgeon and police programs
- Judy Rangel, Ward 3 – asked council to speak louder into microphones

7. Community Comments – Phone Line

- No one called in to address the council.

8. Council Comments

Mayor and Councilmembers addressed the public on various topics.

9. Proclamations, Presentations and Recognitions

Proclamation Honoring Fair Housing Month – April 2023

10. Consent Agenda

With Item G Opioid Settlement Agreement given further discussion, motion was made by Councilmember Armon and seconded by Councilmember Eng-Sarne to approve the following items on the Consent Agenda, as presented:

- A. List of Claims for April 10, 2023
- B. City Business Licensing
- C. City Rental Licensing
 - 188 Butler Ave. E (Triplex-Renewal)
 - 255 Westview Dr. Unit 105 (Condo-Renewal)
 - 217 Bernard St. W (Duplex-Renewal)
 - 133/115 Emerson Ave. W (Duplex-Renewal)
 - 1370 Charlton St. (Single Family-Renewal)
 - 992 Allen Ave. (Single Family-Renewal)
 - 482 Annapolis St. W (Single Family-Renewal)
 - 1019 Seminole Ave. (Duplex-Renewal)
 - 224 Thompson Ave. E (Single Family-Renewal)
 - 1085 Robert St. S (Single Family-Renewal)
 - 1100 Gorman Ave. (Duplex-Renewal)
 - 248 Annapolis St. E (Single Family-New)
 - 190/194 Arion St. E (Duplex-Renewal)
 - 135 Butler Ave. E (Single Family-New)
 - 315 Hurley St. E (Single Family-Renewal)
 - 1004 Cherokee Ave. (Single Family-Renewal)
 - 808 Dodd Rd. (Single Family-Renewal)
 - 1201 Charlton St. (Single Family-Renewal)
 - 1015 Christensen Ave. (Single Family-Renewal)
 - 1243 Smith Ave. S (Single Family-Renewal)
 - 283 Hurley St. E (Single Family-Renewal)
 - 985 Livingston Ave. (Single Family-Renewal)
 - 92/94 Logan Ave. W (Duplex-Renewal)
 - 931-933 Smith Avenue (Triplex-Renewal)
 - 93/95 Logan Ave. W (Duplex-Renewal)
 - 1105 Robert St. S (Single Family-Renewal)

- 962 Smith Ave. S (Single Family-Renewal)
- 411/413 Butler Ave. E (Duplex-Renewal)
- Total Amount – \$3,492.00

D. Donations to the City

E. Award Bid for Marthaler Park Picnic Shelter

F. Change Order for Thompson Oaks Trail and Wetland Reclamation Project 20-4

G. Opioid Settlement Agreement

- City Manager Burkett, Police Chief Sturgeon and County Commissioner Atkins are working to secure funding from the County's appropriation as West St. Paul fell under the population requirement of 30,000 to seek settlement.

H. 2022 Budget Rollover to 2023 Budget

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearings

A. Final Assessment Hearing for 2023 Mill & Overlay Project 23-3

Public Works Director & City Engineer Ross Beckwith presented the final assessment hearing. Staff looks to hold a public hearing, approve the final assessment roll and adopt the resolution for the 2023 Mill & Overlay Project 23-3 after public hearing.

Mayor Napier opened the Public Hearing at 6:57 p.m.

Richard Fenton, Betty Lane – when does work begin? Process? Expected life of project? Staff answered all questions.

Mayor Napier closed the Public Hearing at 7:00 p.m.

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Eastman to adopt the final assessment as presented and approve Resolution 23-027 Adopting Assessments for 2023 Mill and Overlay Project 23-3.

Vote: 6 ayes / 0 nays. Motion carried.

12. New Business

A. Appoint Planning Commissioner

Mayor Napier put forward his Planning Commission nominee, Nathan Gallus. Applicant is active in the city and is interested in getting more involved. Applicant is a board member on a local non-profit and agreed in writing to recuse himself from any votes regarding Guiding Star Wakota or any of its subsidiaries.

Council, with attorney guidance, discussed reviewing and amending the nomination and appointment process to possibly include a thorough review of all applications by

councilmembers and a change to the application to include indicating any conflict of interest, business ownership or board memberships.

Motion was made by Councilmember Armon and seconded by Councilmember Berry to confirm the nomination and appoint the nominee.

Vote: Armon – aye
Berry – aye
Eastman – aye
Eng-Sarne – nay
Gulley – nay
Justen – aye
4 ayes, 2 nay
Motion carried.

B. Award Bid for Marthaler Park Improvement Project 23-7

Assistant Parks & Rec Director Dave Schletty presented the bid and project. Parks and Recreation Advisory Committee and staff have worked for five years on the planning. Staff recommend awarding the bid as presented.

Council asks that natural building supplies, accessibility and solar energy be considered for future park projects. Staff and PRAC will continue to work to incorporate these ideas and suggestions.

Motion was made by Councilmember Eastman and seconded by Councilmember Berry to award bid for city project 23-7.

Vote: 6 ayes / 0 nays. Motion carried.

C. No Mow May

Residents are permitted to delay lawn care until June in West St. Paul. Yard signs will be available at City Hall.

Motion was made by Councilmember Berry and seconded by Councilmember Eng-Sarne to approve Resolution No. 23-028 Proclaiming No Mow May in West St. Paul.

Vote: 6 ayes / 0 nays. Motion carried.

13. Old Business

14. Adjourn

Motion was made by Councilmember Justen and seconded by Councilmember Eastman to adjourn the meeting at 7:36 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.

A handwritten signature in black ink, appearing to read 'David J. Napier', written in a cursive style.

David J. Napier
Mayor
City of West St. Paul