

**City of West St. Paul
City Council Meeting Minutes
July 10, 2023**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Pat Armon, Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley and John Justen

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Sam Ketchum
Police Chief Brian Sturgeon
Assistant City Manager Dan Nowicki
Public Works Director / City Engineer Ross Beckwith
Finance Director Char Stark
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Berry to adopt the agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

6. OCWS Briefing

Open Council Work Session not held for July 10, 2023.

7. Community Comments – In Person

- Susan Sexton, 894 Delaware Ave, Ward 3 – no sidewalk on Christensen Ave, shout out to resident raising money through sale of pride flags, concerns for bicyclists and amount of city bike racks, increase might encourage more bike use
- Stacy O’Leary – ISD 197 health coordinator, concern for lack of sidewalk access for the families using the early childhood center
 - Mayor Napier responded to say these streets and sidewalks are a priority for West St. Paul and will be included as we continue to make street improvements to keep it cost effective

Councilmember Gulley arrived at 6:37 p.m.

- Dick Vitelli, Ward 1 – concern for diseased and dying trees, contacting residents
 - Mayor Napier responded to say staff is aware of the issue, receives calls, addresses with safety hazard trees are receiving letters, staff will come back with a more detailed report at a future meeting.
- Kevin Hendricks, Ward 3 – thank you to organizers for West St. Paul Pride and thank you to the City for recognizing pride, 27 letters of appreciation provided to the city council.

8. Community Comments – Phone Line

- No one called in to address the council.

9. Council Comments

Mayor and Councilmembers addressed the public on various topics.

10. Consent Agenda

Mayor Napier pulled Item A. from the consent agenda – minutes to be amended. With Item A removed, motion was made by Councilmember Armon and seconded by Councilmember Eastman to approve the following items on the Consent Agenda, as amended:

- A. Approve City Council Meeting Minutes of June 12 and June 26, 2023 [pulled]
- B. List of Claims for July 10, 2023
- C. City Business Licensing
- D. City Rental Licensing
 - 223 Dakota St. (Duplex-Renewal)
 - 251 Stanley St. (Single Family-Renewal)
 - 900 S Robert St. (Apartment-Renewal)
 - 1812 Humboldt Ave. (Townhouse-Renewal)
 - Total Amount – \$1,111.50
- E. Declare Items Surplus and Authorize Sale
- F. Change Order Dome Artificial Turf Replacement Project
- G. Closing of Debt Service Funds and Transfer of the Balance
- H. Consultant Contract for Lift Station 4 & Forcemain 4 Construction Administration – City Projects 19-4 and 20-7

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearings

- A. Final Assessment Hearing for 2022-2023 Robert St. Sidewalk Snow Removal

Public Works Director & City Engineer Ross Beckwith presented the final assessment hearing. Notice was published and mailed to residents as required. Staff looks for adoption of final assessment roll after public hearing.

Mayor Napier opened the Public Hearing at 6:57 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 6:58 p.m.

Motion was made by Councilmember Armon and seconded by Councilmember Eng-Sarne to adopt the final assessment as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. Final Reading – Cannabis Business Interim Ordinance

City Manager Nate Burkett presented the final reading of the ordinance and associated resolution to allow summary publication.

Mayor Napier opened the Public Hearing at 7:03 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:04 p.m.

Motion was made by Councilmember Berry and seconded by Councilmember Eastman to approve the final reading and adopt An Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses in the City.

Vote: 6 ayes / 0 nays. Motion carried.

Motion was made by Councilmember Berry and seconded by Councilmember Eastman to approve A Resolution Authorizing Summary Publication of Ordinance 23-010 as amended to resolve a spelling error upon publication.

Vote: 6 ayes / 0 nays. Motion carried.


12. General Business

13. Adjourn

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Berry to adjourn the meeting at 7:35 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.



Wendy Berry
Mayor Pro-Tem
City of West St. Paul