

**City of West St. Paul
City Council Meeting Minutes
August 14, 2023**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Pro Tem / Councilmember Wendy Berry
Councilmembers Pat Armon, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley and John Justen

Absent: Mayor Dave Napier

Others Present: City Manager Nate Burkett
City Attorney Pam Whitmore
Police Chief Brian Sturgeon
Assistant City Manager Dan Nowicki
Community Development Director Ben Boike
Public Works Director / City Engineer Ross Beckwith
Parks, Recreation, Environment and Sustainability Director Eric Weiss
Finance Director Char Stark
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Eastman and seconded by Councilmember Justen to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing

Council discussed the following items during the Open Council Work Session of August 14th:

- A. 2024-25 Budget Update
- B. Robert Street Sidewalk Snow Removal

6. Community Comments – In Person

- Joe Ferrare, 1670 Humboldt – development progress of possible taproom

7. Community Comments – Phone Line

- Phone line unavailable due to technical difficulty; will be resolved.

8. Council Comments

Mayor and Councilmembers addressed the public on various topics.

9. Proclamations, Presentations and Recognitions

10. Consent Agenda

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Justen to approve the following items on the Consent Agenda, as presented:

- A. Approve City Council Meeting Minutes of July 10 and July 24, 2023
- B. List of Claims for August 14, 2023
- C. City Business Licensing
- D. City Rental Licensing
 - 957 Galvin Ave. (Duplex-Renewal)
 - 1322 Livingston Ave. (Single Family-Renewal)
 - 1233 Hall Ave. (Single Family-Renewal)
 - 215 Winona St. W (Single Family-Renewal)
 - 41 Kraft Rd. E (Duplex-Renewal)
 - 255 Westview Dr. # 307 (Condo-Renewal)
 - 1326 Smith Ave. S (Single Family-Renewal)
 - 434 Arion St. E (Duplex-Renewal)
 - 1245 Stryker Ave. (Single Family-Renewal)
 - 188 Butler Ave. E (Triplex-Renewal)
 - Total Amount – \$1,016.50
- E. 2nd Quarter Financial Update
- F. Order Preliminary Engineering Report for the 2024 Mill & Overlay Project, City Project 24-1

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearings

12. General Business

- A. Final Reading of an Ordinance Amending Chapter 153 of the West St. Paul City Code Regarding Requirements for Drive-Throughs

Community Development Director Ben Boike presented the final reading. Planning Commission reviewed, held a public hearing and voted 7-0 to approve the amendment at the July 18th meeting with the recommendation that staff and council consider headlight screening issue. Staff reviewed and are comfortable with the language as currently written. Two ordinances have been provided for council review – one with B2 and one with removal from B2. Staff looks for approval of final reading with removal from B2 district.

Motion was made by Councilmember Armon and seconded by Councilmember Eng-Sarne to adopt the final reading of Ordinance No. 23-011 Amending Chapter 153 of the Zoning

Code Regarding Requirements for Drive-Throughs (with removal from B2 district) as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. Smoke-Free Policy

Parks, Recreation, Environment and Sustainability Director Eric Weiss presented the smoke-free policy. The Park and Recreation Advisory Committee reviewed August 8th meeting and recommend a balanced approach in line with state statute language regarding the protection of minors and approval of the policy as the per the conditions recommended by staff.

Discussion regarding previous policy, areas to be covered, matching the Dakota County regulations, exceptions, signage and education-level enforcement.

Motion was made by Councilmember Gulley and seconded by Councilmember Justen to adopt the smoke-free policy as presented.

Vote: Gulley – aye
Justen – aye
Armon – nay
Eastman – nay
Eng-Sarne – aye
Berry – aye
4 ayes, 2 nays
Motion carried.

13. Adjourn

Motion was made by Councilmember Armon and seconded by Councilmember Eastman to adjourn the meeting at 7:08 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.



David J. Napier
Mayor
City of West St. Paul