

**City of West St. Paul
City Council Meeting Minutes
August 28, 2023**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Pat Armon, Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley and John Justen

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Sam Ketchum
Police Chief Brian Sturgeon
Assistant City Manager Dan Nowicki
Community Development Director Ben Boike
Finance Director Char Stark
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Eastman to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing

Council discussed the following items during the Open Council Work Session of August 28th:

- A. Discriminatory Covenants – item presented by Maria Cisneros, City Attorney for the City of Golden Valley, co-founder of Just Deeds. Data compiled by the University of Minnesota Mapping Prejudice Project.
- B. Explore West St. Paul Days 2023 and 2024
- C. Absentee Ballot Processing Joint Powers Agreement

6. Community Comments – In Person

- No one came forward to address the council.

7. Community Comments – Phone Line

- No one called in to address the council.

8. Council Comments

Mayor and Councilmembers addressed the public on various topics.

9. Proclamations, Presentations and Recognitions

10. Consent Agenda

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Justen to approve the following items on the Consent Agenda, as presented:

- A. Absentee Ballot Processing Joint Powers Agreement
- B. Appointment of Watershed District Representative
- C. City Business Licensing
- D. City Rental Licensing
 - 180 Carol Ln. (Single Family-Renewal)
 - 1113 Gorman Ave. (Single Family-New)
 - 1156 Charlton St. (Single Family-Renewal)
 - 1283 Hall Ave. (Single Family-Renewal)
 - 252 Maie Ave. E (Apartment-Renewal)
 - Total Amount – \$1,300.00
- E. List of Claims for August 28, 2023
- F. Grant Acceptance – Minnesota Department of Public Safety
- G. Contract for Robert Street Sidewalk Snow Removal
- H. Receive Feasibility Report and Order Public Hearing for 2024 Mill and Overlay Project CP 24-1

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearings

12. General Business

A. Abatement Resolution and Abatement Order for 1331 Calumet

City Manager Nate Burkett presented the background, staff inability to contact property owner and necessary steps to complete property abatement process. City Attorney Sam Ketchum advised staff will post notice on the building and publish notice for four weeks in the newspaper. Once these steps are completed, the court may issue a default order. Any additional cost can be assessed as lien on the property. Property will ultimately be razed in the coming months.

Staff looks for approval of the abatement resolution, Resolution No. 23-049 Ordering the Abatement of a Hazardous Property and Building and Public Nuisances Located at 1331 Calumet Avenue, which includes the abatement order.

Motion was made by Councilmember Armon and seconded by Councilmember to Eastman adopt the abatement resolution and abatement order for 1331 Calumet as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. First Reading of an Ordinance Amending Multiple Sections of the Zoning Code Regarding Solar Carports

Community Development Director Ben Boike presented. Dakota County Northern Service Center approached staff about adding this structure to their parking lot. Staff realized our current code does not address this specifically and brought amendments forward. Planning Commission reviewed and held a public hearing at their August 15th meeting. The Commission voted 5-3 to recommend approval of the ordinance; three nay votes recommend allowing more than 30% coverage, other than that, they are also in support of the ordinance. Staff recommends approval of the first reading subject to conditions.

Staff will research different types of panels and amend ordinance for final reading if necessary.

Motion was made by Councilmember Gulley and seconded by Councilmember Armon to adopt the first reading as presented.

Vote: 6 ayes / 0 nays. Motion carried.

C. First Reading of an Ordinance Amending Section 153.346 of the Zoning Code Regarding Requirements for Bicycle Parking

Community Development Director Ben Boike presented the first reading. Planning Commission reviewed, held a public hearing and voted 8-0 to approve the amendment at the August 15th meeting with the recommendation that staff and council consider changes/additions. Staff reviewed and made changes. Staff looks for approval of first reading of the proposed amendment regarding bike parking.

Discussed looking into grant funds, adjusting the minimum requirement and voluntarily bringing city properties and parks up to the same or similar standards presented here.

Motion was made by Councilmember Justen and seconded by Councilmember Eastman to adopt the first reading with the discussed change to the minimum number of spaces required in larger lots.

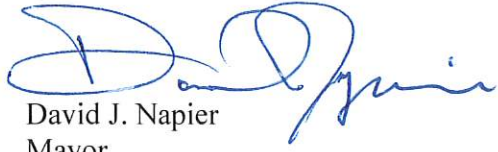
Vote: 6 ayes / 0 nays. Motion carried.

13. Adjourn

Motion was made by Councilmember Eastman and seconded by Councilmember Armon to adjourn the meeting at 7:29 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.

A handwritten signature in blue ink, appearing to read "D. Napier". The signature is stylized with large, flowing loops.

David J. Napier
Mayor
City of West St. Paul