

**City of West St. Paul
City Council Meeting Minutes
September 25, 2023**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Pat Armon, Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley and John Justen

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Pam Whitmore
Police Chief Brian Sturgeon
Assistant City Manager Dan Nowicki
Community Development Director Ben Boike
Finance Director Char Stark
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Gulley to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing

Council discussed the following items during the Open Council Work Session of September 25th:

- A. Rebranding and Strategic Communications Plan Initiative
- B. Business Retention, Expansion and Networking Initiative

6. Community Comments – In Person

- Edgar Herrera – thanked the city for all the summer events that created community connection

7. Community Comments – Phone Line

- Mike Misukanis – bus stop on Lothenbach and Robert

8. Council Comments

Mayor and Councilmembers addressed the public on various topics.

9. Proclamations, Presentations and Recognitions

A. Outstanding Property Awards

Community Development Director Ben Boike presented the outstanding property awards to Suzanne De Young of 1112 Ottawa Avenue, James Miley of 1282 Charlton Street and Herschel & Karisa Jacobson of 1421 Smith Avenue.

Thank you for your efforts and the value added to our West St. Paul community!

B. Beyond the Yellow Ribbon – Ed Iago, business liaison officer for the Northern Dakota County Yellow Ribbon; organization strives to fill the gap for military veterans between the Veteran’s Administration and Social Services.

Thank you for your service to our community veterans since 2013!

10. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Eastman to approve the following items on the Consent Agenda, as presented:

- A. City Business Licensing
- B. List of Claims for September 25, 2023
- C. Change Order No. 3 Marthaler Improvement Project 23-7
- D. Sanitary Sewer Inflow and Infiltration (I/I) Private Property Assessments

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearings

12. General Business

A. Abatement Resolution and Abatement Order for 1815 Livingston Ave

City Attorney Pam Whitmore presented the background and necessary steps to complete property abatement process. Property owner is deceased; procedure for abatement remains. Staff will post notice on the building and publish notice for four weeks in the newspaper. Once these steps are completed, the court may issue a default order. Any additional cost can be assessed as lien on the property. Safety issues will be addressed throughout the process.

Staff looks for approval of the abatement resolution, which includes the abatement order.

Motion was made by Councilmember Eastman and seconded by Councilmember Berry adopt Resolution No. 23-055 Ordering the Abatement of a Hazardous Property and Building and Public Nuisances Located at 1815 Livingston Avenue as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. Conditional Use Permit for a Dental Clinic at 1399 Robert St S (Clear Lakes Dental)

Community Development Director Ben Boike presented. Planning Commission reviewed and held a public hearing at their September 19th meeting. The Commission voted 6-0 to recommend approval of this permit. Staff recommends approval of the conditional use permit subject to conditions.

Council discussed safety, parking concerns and requirements, and signage. Staff will continue to monitor.

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to approve Resolution No. 23-056 Approving a Conditional Use Permit for a Dental Clinic at 1399 Robert St S.

Vote: 6 ayes / 0 nays. Motion carried.

C. Conditional Use Permit for a Solar Carport at 1 Mendota Rd W (Dakota County)

Community Development Director Ben Boike presented. Planning Commission reviewed and held a public hearing at their September 19th meeting. The Commission voted 6-0 to recommend approval of this permit. Staff recommends approval of the conditional use permit subject to conditions.

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Gulley to approve Resolution No. 23-057 Approving a Conditional Use Permit for a Solar Carport at 1 Mendota Rd W.

Vote: 6 ayes / 0 nays. Motion carried.

D. Conditional Use Permit for an Adult Day Care Facility at 330 Marie Ave E (Miracle Adult Day Care Center of MN)

Community Development Director Ben Boike presented. Planning Commission reviewed and held a public hearing at their September 19th meeting. The Commission voted 6-0 to recommend approval of this permit. Staff recommends approval of the conditional use permit subject to conditions.

Motion was made by Councilmember Eastman and seconded by Councilmember Berry to approve Resolution No. 23-058 Approving a Conditional Use Permit for an Adult Day Care at 330 Marie Ave E.

Vote: 6 ayes / 0 nays. Motion carried.

E. Ordinance for Emergency Securing of 1037 Humboldt Ave

City Attorney Pam Whitmore presented. Since 2018, there have been 181 calls for service to this location. Due to significant health and safety issues, the City of West St. Paul Building Official, under Minnesota rules, turned off the electrical. City Manager, under City Code, authorized securing of the property. Abatement proceedings have been initiated.

Staff looks for approval of the emergency ordinance.

Motion was made by Councilmember Berry and seconded by Councilmember Justen to approve Ordinance No. 23-015 An Emergency Ordinance for Emergency Securing of 1037 Humboldt Avenue in the City of West St. Paul.

Vote: 6 ayes / 0 nays. Motion carried.

13. Adjourn

Motion was made by Councilmember Armon and seconded by Councilmember Gulley to adjourn the meeting at 7:28 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.



David J. Napier
Mayor
City of West St. Paul