

CITY OF WEST ST. PAUL AUTHORIZATION FOR RELEASE OF INFORMATION

In order for the City of West St. Paul to process your application further, you must complete and sign this authorization. By completing and signing this authorization, you will be allowing the West St. Paul City Clerk's office to review information on any complaints against you, including complaints for driving offenses, if applicable.

Private information provided or released shall be used to determine suitability for issuance of license/permit with the City of West St. Paul. This information will be available only to you and City officials who have a bona fide need for it. Refusal to supply required information will mean that your application cannot be processed.

I authorize the City of West St. Paul Police Department to conduct a background investigation and release the information to the City Clerk's office concerning my application for a city license/permit.

I hereby authorize the City of West St. Paul to conduct a criminal history and record background investigation so I can be considered for the below type license or permit.

PLEASE PRINT

Type License or Permit:		Check One <input type="checkbox"/> New <input type="checkbox"/> Renewal	
Name of Establishment:			
Applicant's Full Name:	(First)	(Middle)	(Last)
Date of Birth:	(MM/DD/YYYY)	Contact Telephone:	
Driver's License Number:		State of Issue:	

DATE	SIGNATURE
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A COPY OF YOUR DRIVER'S LICENSE MUST ACCOMPANY THIS FORM IN ORDER TO PROCESS YOUR LICENSE APPLICATION	Place DL Here and Photo Copy
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Per Ordinance 110.05 Subd. 5A: At the time of making an initial or renewal license application that requires a personal or business background investigation, the applicant must provide written authorization to the City to investigate all facts set out in the application and to do a personal and business background investigation on the applicant. A criminal background investigation shall be conducted as part of a personal background investigation.